

**TUG Meeting Minutes
Port Authority Conference Room
90 Moonachie Avenue
September 18, 2019**

There were 27 people in attendance to include members of the Port Authority of NY & NJ, Teterboro Airport Management, NBAA regional and committee representatives, TUG membership and distinguished speakers.

TUG board members in attendance: David Belastock, Joe Dickinson, Carlos Correa

Agenda:

PANYNJ Teterboro Manager Airport Operations and Security Scott Marsh:

- Operations during June, July and August of 2019 (the slowest months) saw: 649, 583 and 616 respectively as the highest peaks in terms of operations and represents +/- 5% year over year. As an idea of how busy September gets, there have already been 6 days where traffic movements have already spiked over 600 this month. Expanded details on traffic movements can be found in a separate presentation link on TUG's "meetings" page.

- Construction updates: Taxiway Victor is expected to be operational in short order. Runway 6/24 will be rehabbed in 2020. The Port Authority is advising operators to expect not only runway closures, but also airport closures during this time. At this time, there are 2 38 hour durations where a full closure is expected and will occur during a weekend period in the summer months when traffic is typically the lightest. With respect to lighting associated with this rehabilitation project, it is not expected to be operational until Q4 of next year. Operators are reminded that these initial projections are due to change and will be updated as time goes on.

-PANYNJ Teterboro Airport Manager Maria Sheridan:

- Our newest airport manager introduced herself to our members. A graduate of Embry-Riddle Aeronautical University, Maria comes to us from Morristown Airport (MMU), where she started as an Operations Coordinator and worked her way up through roles of ever-increasing responsibility to her most recent position as Senior Director for Government Affairs and Business.

NBAA NE Regional Rep Brittany Davies and Director, Airports and Ground Infrastructure Alex Gertsen:

- Brittany Davies highlighted NBAA efforts towards student resources, workforce development, mentoring and finally an "Emerging Leaders Conference". Expanded details are provided in a separate presentation link on TUG's "meeting" page.

- Alex Gertsen provided attendees with a very informative, yet concerning presentation on the potential for “precedent setting” with respects to efforts to shut down and or significantly reduce traffic at Santa Monica and East Hampton airports. Expanded details are provided in a separate presentation link on TUG’s “meeting page”.

IBAC, Operations Manager, IS-BAO Programme, Katherine Hilst:

- Highlighted the 2019 protocol improvements, the “6 Steps to Registration” initiative, IBAC’s advocacy work with ICAO including international operations, updates for auditor standardization and information about the “progressive stage 3” option.

- Key points: IATA and IBAC (business aviation’s voice) are the only 2 associations that have a voice at ICAO, and notable, at the SARP creation level.

- IBAC has represented business aviation at ICAO’s discussions concerning cockpit doors, CORSIA, RNP approaches, SMP Doc 9859 Rev 4, industry data share and new technology’s impact on the sector.

- Changes to the ISBAO 2018 protocols, characteristics of stage 1, 2 and 3 evaluations, explanations on “nonconformities” and audit report discussion can all be found in a separate presentation linked on TUG’s “meetings” page.

- Lastly and notably; the Progressive Stage 3 option is in Beta testing. The premise is based on continuous improvement, data sharing and mentoring.

Code7700.com publisher and active business aviation Captain, James Albright:

- Delivered a compelling presentation on how aviators (pilots, mechanics, flight attendants, and dispatchers, anyone who deals with airplanes) can effectively deal with change. James linked each one of these philosophies with an airplane he’s flown during his 40-year aviation career, providing a short story about the airplane, the strategy for dealing with change, followed with a tie in to the present. Expanded details are included in a separate presentation link on TUG’s “meetings” page.