

**Summary of the Teterboro Airport Manager's Meeting
Port Authority Conference Room**

90 Moonachie Avenue

October 14, 2020

This meeting took place as a video/audio conference call via WebEx

Welcome

Maria Sheridan welcomed everyone to the meeting.

COVID-19 Update

Maria Sheridan provided an update.

The airport has remained free of any new cases of COVID-19 for the months of August and September. To date we have had 17 total cases with 15 having recovered and returned work. The State of New Jersey updates the States on the travel restriction list every Tuesday. Please go to NJ.GOV to keep current on these updates. As of today, this list reflects 38 states and territories that meet the criteria for quarantine.

Airport Management Update

Maria reported statistics from August 2020 as follows:

	2020	2019	% Change
Month A/C Ops	6,965	15,901	-56.20
Monthly Jet Ops	5,483	13,169	-58.36
YTD A/C Ops	62,495	124,414	-49.77
Fuel (gallons)	1,951,522	5,225,064	-62.65
YTD Fuel	20,304,548	39,959,091	-49.19
International Arrivals	193	757	-74.50
YTD International Arrivals	2,611	6,128	-57.39

Highest Activity Day: 301 – Monday, September 7th

Day(s) with operations over - 200: 24 Over 300: 1

Teterboro had a total of 6,965 operations in September. This is down 56.20% from last year. The year-to-date operations total is 62,495 which is down 49.77% from last year. Fuel is down 62.65% compared to this same month last year. We pumped 1,951,522 gallons of fuel in September compared to 5,225,064 gallons pumped this time last year. Total year-to-date fuel is down 49.19%. International arrivals are down 74.50%. Year-to-date international arrivals are down 57.39%. The highest day for activity occurred on Monday, September 7 when we had 301 movements. We had 24 days with over 200 operations and 1 day with over 300 operation for the month. Overall, we are still trending slightly upwards in activity this month compared to last month.

Airport Operations Update

Scott Marsh provided an update.

Operations – The annual FAA Part 139 Inspection was held on September 23rd. We are pleased to announce that the results of the inspection are in and Teterboro Airport received zero (0) discrepancies for this year. Given all of the items that the inspector had to observe, this is an outstanding achievement. Day to day activities at Teterboro are efficient and in compliance with FAA Part 139 standards for a safe flying environment. We are very happy to report such good results from this inspection. Well done to everyone for all their hard work and dedication.

COVID – Remember to maintain Port Authority COVID 19 protocol. Continue safe practices for social distancing and washing hands. Masks are to be worn in all public areas and only removed when an individual is alone in his/her own office. Masks are still available at the Manager's Office. Please contact Patty Salvato at 201-807-4020 or pasalvato@panynj.gov should you need any additional masks. Continue to follow all established cleaning protocols. We want to show the airport community that the Port Authority is committed to keeping everyone, both employees and customers, as safe as possible.

Construction – The majority of construction projects at the airport have been completed with the exception of some minor adjustments taking place to photometric testing of the airfield lights and repairs taking place at the airport perimeter fence on the North end of the airfield. Both these projects will necessitate sporadic nighttime closures of Runway 6/24 so be on the lookout for Maintenance bulletins on this.

Audit Program – Result of the monthly audit program will be distributed shortly.

FAA Update

Gary Palm provided an update.

Facility traffic remains low. Staffing remains steady and operating on a 24 hour/7day a week schedule. Developmental staffing has been increased. This will provide a bit more flexibility in staffing operations. Plans for the new ATCT are moving ahead and are on schedule. Thanks to the Port Authority for hosting the Pilot Training Webinar and Runway Safety Action Team (RSAT) briefing.

Wildlife Management Update

Terri Riotto provided an update.

September saw an average of 24 birds surveyed this month. The majority of the observations by guild were Doves and Pigeons, followed by Passerines, Perching birds and Raptors, with a handful of sightings of Blackbirds, Gulls, Shorebirds and Waterfowl. On-airport observations reflect 50% Doves and Pigeons, 17% song birds, 13% Raptors and a small percentage of Gulls, Shorebirds, Waterfowl and Blackbirds. Off-airport observations continue to reflect a larger uptick in sightings at MetLife Stadium and the sports complex area. USDA is working with the sports complex to increase harassment efforts in this area. The airport saw an increase in American Kestrel activity this month. 43 American Kestrel were trapped and relocated during the month of September under the Raptor Relocation Program which brought the year to date total to 134. This figure sets a record for the total number of Raptors relocated at Teterboro Airport over the course of the ten-year history of the program. There were a total of 11 wildlife strikes

on the airport. Most were American Kestrel (5 strikes). The rest were from various other guilds with an American Golden Plover (which is generally a shore bird) included. All were non-damaging. Overall strikes were average compared to this time last year.

Noise Office Update

Gabriel Andino provided an update.

Noise Complaints - We had 2,526 noise complaints in September from 40 callers, 2,314 of these complaints were from 3 callers. Year to date they had 16,191 complaints from 129 callers. 15,010 of these complaints were from 5 callers. Most complaints continue to come from the Hackensack, Carlstadt and Rutherford areas.

Violations - We had a total of 4 noise violations and 1 warning in September. All were first time violations. Year to date we have had a total of 26 first time violations.

TANAAC – The next TANAAC meeting is scheduled for Wednesday, October 28th at 6:00. The meeting take place as a virtual event via Webex. Invitations containing the link to the meeting were sent out to participants this week. Reach out to Gabe Andino with any questions.

CBP Report – No update was provided this month.

Winter Weather Season 2020 – 2021

Jonathan Seibert provided and update

Preparedness - The official snow season will begin on October 15th and last until April 15th. The Snow and Ice Control Plan (SICP) review has been completed and will be submitted to the FAA later today for approval. Operations and Maintenance teams are currently training on snow routes and strategies. The FBO snow briefing (to be held virtually via Webex) is scheduled for October 21st at 1:00PM. ATCT snow removal operations training will take place in early November 2020. A date for this will be determined within the next few days. Equipment operator dry runs will start to take place the week of October 19th. These dry runs will be scheduled during the closures of Runway 6/24 and no additional impacts on airport operations are anticipated. Outreach was conducted during the Chief Pilot Webinar which took place on September 29th.

Snow Clearing Strategy – The snow clearing strategy tested during the 2019-2020 snow season reflected a shift in snow clearing priority to maintaining a single runway rather than two runways. This effort will continue this year with the focus on snow removal efforts on a primary runway and the closure of the non-priority runway for the duration of a storm. Both runways would be cleared once the storm finished. This strategy provides the benefits of safer runway surface conditions, with more flexibility to plow as needed, reduces length of closures to 30 minutes or less, reduces disruption to the NAS which allows NY TRACON to plan better for TEB arrivals, reduces hold times, and provides safer operating conditions for plow and aircraft operators by reducing the likelihood of vehicle incursions or ground collisions. The only drawback to this strategy is the possibility of longer clean up time for the non-priority runway following a storm.

Updates at Future Manager's Meetings – Snow removal statistics will be reported during each monthly Manager's Meeting from now through April 2021.

Final remarks – Maria thanked everyone for attending this month’s meeting and stressed the continued use of masks, following social distancing protocol and adhering to all safety measures.

Upcoming Events:

- FBO Winter Weather Briefing – October 21, 2020 at 1:00PM
- TANAAC Meeting – October 28, 2020 at 6:00PM
- Manager’s Meeting – November 12, 2020 at 10:30AM