

**Summary of the Teterboro Airport Manager’s Meeting
Port Authority Conference Room**

90 Moonachie Avenue

November 12, 2020

This meeting took place as a video/audio conference call via WebEx

Welcome

Maria Sheridan welcomed everyone to the meeting.

COVID-19 Update

Maria Sheridan provided an update.

To date we have had 20 total coronavirus cases with 18 having recovered and returned work. The State of New Jersey updates the States on the travel restriction list every week. Please go to NJ.GOV to keep current on these updates.

Airport Management Update

Maria reported statistics from October 2020 as follows:

	2020	2019	% Change
Month A/C Ops	7,612	16,029	-52.51
Monthly Jet Ops	6,210	13,751	-54.84
YTD A/C Ops	70,107	140,443	-50.08
Fuel (gallons)	2,338,522	5,128,193	-54.40
YTD Fuel	22,643,070	45,087,284	-49.78
International Arrivals	202	749	-73.03
YTD International Arrivals	2,813	6,877	-59.10

Highest Activity Day: 320 – Thursday, October 1st

Day(s) with operations over - 200: 25 Over 300: 4

Teterboro had a total of 7,612 operations during the month of October. This is down 52.51% from this same time last year. Year-to-date operations are down 50.08%, with a total of 70,107 total operations to date this year. Monthly fuel consumption is down 54.40% from this same month last year. The airport pumped 2,338,522 gallons of fuel during the month of October, which brings the year to date total fuel pumped to 22,643,070 gallons. This is down 49.78% from last year at this time.

International arrivals are down 73.03% for the month. Year-to-date international arrivals are down 59.10%.

The highest day for activity occurred on Thursday, October 1st when we had 320 movements. We had 25 days with over 200 operations and only 4 days with over 300 operations for the month. Overall, we are trending slightly upwards in activity this month compared to last month.

Airport Operations Update

Scott Marsh provided an update.

COVID – Scott Marsh requested that all FBO's and their sub-tenants continue to keep himself and Maria Sheridan informed of any positive cases of COVID-19 that occur at the airport. He also requested that they continue to be informed when employees return to work. He reminded everyone to maintain Port Authority COVID-19 protocols. Continue safe practices for masks, social distancing and washing hands. Masks are to be worn at all Port Authority facilities. Proper signage should be visible at facilities to provide information to all customers of the steps being taken to keep the airport safe. Masks are still available at the Manager's Office. Please contact Patty Salvato at 201-807-4020 or pasalvato@panynj.gov should you need any additional masks. Continue to follow all established cleaning protocols. We want to show the airport community that the Port Authority is committed to keeping everyone, both employees and customers, as safe as possible.

Security Audit Program - This past month's security audit came back with 100 percent compliance. Scott expressed appreciation for everyone's efforts in making sure that the airport was staying secure. 15 audits were conducted with 96 specific items looked at during those audits. All came back with positive results. Scott will forward these results after the meeting.

Winter Weather Update 2020 – 2021

Jonathan Seibert provided an update

Event Reporting - The following event information will be reported during the winter season:

- Snow Events
- Freezing Rain Events
- Total Precipitation Events
- Snow Total YTD in inches
- Total Liquid Chemical in gallons
- Total Solid Chemical in tons
- Total Sand in Yards

Summary Data - The following summary data will be reported for each event during the winter season:

- Date of Snow Event
- Precipitation
- Runway Closures/Airport Closures
- Treatment
- Comments

Comparison Reporting - Operations intends to include a 10-Year Comparison Report to show variance in snow fall totals from year to year with each event report.

ID Card Printer – Jonathan reported that the ID machine was operational. An Operations Bulletin on this will be sent out shortly.

FAA Update

Gary Palm provided an update.

The ATCT has returned to full staffing. They are operating on a 24 hour/7day a week schedule. Plans for the new ATCT are moving ahead and are on schedule. Environmental mitigation has begun. They are prepping the land around the area that the new tower will occupy. Fencing is being installed starting today. Land clearing is also taking place in preparation of construction.

Wildlife Management Update

Terri Riotto provided an update.

The normal average number of birds sighted during the month of October is usually 26 birds per survey. This past October we had an average of 49 birds sighted per survey. This is well above average and reflects a busy migratory season this year. The majority of the observations by guild were Passerines and Perching birds followed closely by Blackbirds. We also had sightings of Doves, Pigeons, some Waterfowl (mostly Canada Geese in the area) and Raptors.

On-airport observations reflect 33% Passerines and Perching Birds, 27% Blackbirds, 14% Doves and Pigeons, 12% Waterfowl and 8% Raptors. Off-airport observations reflect an uptick in sightings at BCUA and MetLife Stadium and the sports complex area. BCUA sightings included mostly migratory waterfowl utilizing the lagoon area. USDA is working with the MetLife Stadium and the sports complex to increase harassment efforts in the area of MetLife Stadium.

31 American Kestrel and 3 Red-tailed Hawk were trapped and relocated during the month of October under the Raptor Relocation Program. This brought the year to date relocation total to 168. This is a record number and much higher than in past years.

There were a total of 15 wildlife strikes on the airport. Most were American Kestrel (3 strikes). The rest were from various other guilds. The USDA will follow up on to determine if one strike, which produced unidentified snarge, caused any damage to any aircraft. All other strikes were non-damaging. Overall the total number of strikes were a little higher in October compared to this time last year.

November is a peek month for deer activity. This is especially important in the wooded areas outside and inside of the perimeter fence. One deer has already been identified (from a photo taken by a trail camera) inside the perimeter fence. Please report any deer sightings to Terri at USDA and to Operations.

Noise Office Update

Gabriel Andino provided an update.

Noise Complaints - We had 2,454 noise complaints in October from 37 callers. 2,256 of these complaints were from only 4 callers. Year to date we had 18,651 complaints from 135 callers. 17,686 of these complaints were from 8 callers. Most complaints came from Northern Bergen county and were based primarily on arrivals on a Runway 19 approach and Runway 24 approach. The majority of complaints came from the Hackensack, Maywood and Rutherford areas.

Violations - We had a total of 5 noise violations and 2 warning in October. All were first time violations. Year to date we have had a total of 31 first time violations.

TANAAC – No information has been received from Valley Hospital with regard to their request for a delay in the publication of the new RNAV approach for Runway 19.

CBP Report:

Basel provided an update.

The Presidential Proclamation is still in effect with a few minor changes. The change that would mostly impact Teterboro airport is the elimination of funneling airports. This means that aircraft arriving from affected areas are no longer required to go to JFK or Newark, they can come to Teterboro, but they are still required to meet established parameters for passengers on board the aircraft. Since minor changes are happening on an almost daily basis Basel requested that airlines contact Customs and Border Patrol (CBP) directly in order to review the requirements for each flight. International arrivals are up slightly from last month, so we are going in the right direction although there is still a long way to go to get to last year's levels.

Open Discussion:

John Kastens wanted to remind everyone that AvPORTS will once again be sponsoring their annual holiday gift drive this year in support of the *Center for Hope and Safety*. A flyer will be coming out on this shortly. As a safety precaution due to coronavirus the Center is asking for gift cards in lieu of actual toy donations, although new unwrapped toys donations will still be accepted. A box will be set up at Hangar #1 for drop off donations. The deadline for donations will be Thursday, December 10th.

Joe Dickenson, from the Teterboro Users Group (TUG), questioned whether passengers on flights to Teterboro would be required to fill out a tracking form in advance of arrival in a similar manner to what is being done in the UK and in some other European countries. CBP responded to this and requested that an email be sent to Basel Sabbagh with this question and they would get back to Joe on this.

Dave Belastock questioned if any Agency had provided an interpretation of New York's COVID-19 testing requirements with regard to any passengers flying into Teterboro airport who are bound for NYC. Maria Sheridan replied that the PA had not issued any formal interpretation of the New York COVID-19 Travel Guidelines. The guidelines were posted by New York and should be interpreted as published.

Final remarks – Maria thanked everyone for attending this month's meeting and wished everyone a Happy Thanksgiving for later in the month. She also stressed the continued use of masks, following social distancing protocol and adhering to all safety measures.

Upcoming Events:

- Manager's Meeting – December 9, 2020 at 10:30AM