

**Summary of the Teterboro Airport Manager’s Meeting  
Port Authority Conference Room**

90 Moonachie Avenue

December 9, 2020

This meeting took place as a video/audio conference call via WebEx

**Welcome**

Maria Sheridan welcomed everyone to the meeting.

**COVID-19 Update**

Maria Sheridan provided an update.

To date we have had 30 total coronavirus cases. 23 of these cases have recovered and returned work.

**Airport Management Update**

Maria reported statistics from November 2020 as follows:

|                                   | <b>2020</b> | <b>2019</b> | <b>% Change</b> |
|-----------------------------------|-------------|-------------|-----------------|
| <b>Month A/C Ops</b>              | 6,959       | 15,219      | -54.27          |
| <b>Monthly Jet Ops</b>            | 5,867       | 13,137      | -55.34          |
| <b>YTD A/C Ops</b>                | 77,066      | 155,662     | -50.49          |
| <b>Fuel (gallons)</b>             | 2,214,696   | 5,040,214   | -56.06          |
| <b>YTD Fuel</b>                   | 24,857,766  | 50,127,498  | -50.41          |
| <b>International Arrivals</b>     | 233         | 695         | -66.47          |
| <b>YTD International Arrivals</b> | 3,046       | 7,572       | -59.77          |

Highest Activity Day: 417 – Sunday, November 29th

Day(s) with operations over - 300: 3 Over 400: 1

Teterboro had a total of 6,959 operations during the month of November. This was down 54.27% from this same time last year. Year-to-date operations are down 50.49%, with a total of 77,066 total operations to date this year. Monthly fuel consumption was down 56.06% from this same month last year. The airport pumped 2,214,696 gallons of fuel during the month of November, which brings the year to date total fuel pumped to 24,857,766 gallons. This was down 50.41% from last year at this time.

International arrivals are down 66.47% for the month. Year-to-date international arrivals are down 59.77%.

The highest day for activity occurred on Sunday, November 29th when we had 417 movements. We had 3 days with over 300 operations and 1 day with over 400 operations for the month. Overall, we are trending slightly upwards in activity this month compared to last month.

**Airport Operations Update**

Scott Marsh provided an update.

Construction - The work at the new ATCT site is ongoing. The area has been cleared, fencing and gates set up, and the site prepared for construction.

Fuel Truck Inspections – Weekly routine inspections of fuel trucks will commence immediately. Non-compliant items will now be reported to senior management.

Security Audit Program – The results of November’s security audit will be sent out shortly. Once again, the airport was 100 percent compliant. A total of 104 items were audited during this inspection. Scott expressed appreciation for everyone’s efforts in making sure that the airport was secure.

### **Cleaning Protocols and Accreditation**

Rick Vander Wende provided an update

Airport Health Accreditation – Rick was pleased to announce that Teterboro airport was the first General Aviation Airport in the world to achieve Airport Council International (ACI) – Airport Health Accreditation. This is a tribute to the cooperation and hard work of airport staff, FBOs and stakeholders who go above and beyond to make sure we have a safe and clean environment for our staff and customers.

Global Bio-Risk Advisory Council (GBAC) Star Accreditation – The airport is now working with FBOs and stakeholders to achieve GBAC Star accreditation. This accreditation involves a detailed and involved process which is meant to ensure that the airport has the very best cleaning protocols in place moving forward. Training for this will take place in two phases. Invitations for the first phase of training, which consists of three two-hour on-line training sessions, have been sent out. These sessions will also be recorded. The second phase will involve two three-hour training seminars. Invitations for these will be sent out shortly. This training is a time-consuming process and will involve real commitment on the part of stakeholders and FBOs, however the end result is accreditation in a program that is internationally respected and will provide our customers and staff with the security to know we are doing the utmost we can as an airport to keep them safe. Once the process has been completed, we anticipate receiving accreditation in early March 2021.

### **Winter Weather Update 2020 – 2021**

Jonathan Seibert provided an update

Winter Weather Event Reporting – The airport has had no events for the month of November. Updates for snow removal operations during snow events will be provided via conference calls prior to an event and via Everbridge messages.

### **FAA Update**

Gary Palm provided an update.

ATCT had experienced some COVID concerns over the last few weeks, however, staffing has continued to remain stable. Restrictions are in place for how each shift can be staffed, however, this has not impacted operations. Plans for the new ATCT are moving ahead and are on schedule. Environmental mitigation has begun. They are prepping the land around the area that the new tower will occupy. Fencing has been installed, land has been cleared, and a temporary bridge has been constructed. Things are moving ahead quickly. Two shut down events occurred in order to sanitize the ATCT during the

month of November. These had no impact on operations. FBO and operators should continue to notify the ATCT in advance if they become aware of any significant increase to anticipated traffic.

### **Wildlife Management Update**

Terri Riotto provided an update.

This past November was slightly above the historic average for number of bird sightings with 37 birds sighted per survey. The majority of the observations by guild were Blackbirds, Doves and Pigeons, followed closely by Passerines and Waterfowl. We also had sightings of Raptors, Shorebirds and Gulls.

On-airport observations reflected 22% Passerines and Perching Birds, 24% Blackbirds, 24% Doves and Pigeons, 19% Waterfowl and 8% Raptors. Off-airport observations continue to reflect an uptick in sightings at BCUA and MetLife Stadium and the sports complex area. BCUA sightings included mostly migratory waterfowl utilizing the lagoon area. This should reduce as the Winter season approaches and the lagoon freezes over. USDA has increased management at the MetLife Stadium and sports complex area in an effort to increase harassment efforts.

Only 2 American Kestrel and 2 Red-tailed Hawk were trapped and relocated during the month of November under the Raptor Relocation Program. This is a sharp decline in American Kestrel activity compared to October. This brought the year to date relocation total to 172.

Terri updated the group on an American Kestrel she had been tracking under the Raptor Relocation Program. This American Kestrel, which was banded D/55, was initially captured and banded at Teterboro on September 9, 2019. The bird was then relocated to High Bridge, NJ. It was recaptured at Teterboro on October 28, 2019, had a nanotag attached, and relocated to Clinton, NJ. It was subsequently spotted on the Lower East Side in NY in mid-March 2020 and was observed throughout the Spring. It had successfully nested and fledged three chicks. On December 1, 2020 this same bird was once again captured here at Teterboro and again relocated to High Bridge, NJ.

There were a total of 2 wildlife strikes on the airport during November, 1 Merlin and 1 Savannah sparrow. This is down for the typical month of November compared to last year.

### **Noise Office Update**

Gabriel Andino provided an update.

Noise Complaints - We had 2,269 noise complaints in November from 31 callers. 2,045 of these complaints were from only 3 callers. Year to date we had 20,291 complaints from 141 callers. 18,729 of these complaints were from 3 callers. If you look at the actual number of callers making complaints total volume of callers are down this year compared to this time last year. Most complaints came from Northern Bergen county and were based primarily on arrivals on a Runway 19 approach. The majority of complaints came from the Hackensack, Maywood and Rutherford areas.

Violations - We had no noise violations and 1 warning in November.

Runway 19 RNAV Offset Approach - The approach is set to be published by the end of the month (12/31/20) during the next publication cycle. Publication is the culmination of a long process of cooperation between TANAAC, Teterboro Airport and the FAA in providing a solution to a long-standing public concern over noise from low flying aircraft involving Hackensack Hospital and the areas adjacent

to it. Following publication, the new approach will not be in immediate use because ATC training for this approach has been delayed until later into 2021 as a result of COVID restrictions. Once published the approach will be “n/a” until ATC training has been completed. The approach will then become available for use.

TANAAC – Valley Hospital (Valley Health Network) had brought forth concerns about the proposed Runway 19 offset approach during the October 28<sup>th</sup> TANAAC meeting. The Valley Hospital had requested a chance to study the impact of potential noise associated with aircraft from the new approach on their new outdoor “healing area” at the new facility they are currently constructing in Paramus adjacent to Route 17. No impact to indoor areas is anticipated. Valley Hospital will have the opportunity to present their data at the next TANAAC meeting scheduled for January 27<sup>th</sup>. TANAAC will then respond to their concerns.

Runway 19 RNAV “Y” Approach - Gary Palm provided clarification on this approach. The Runway 19 RNAV “Y” approach has been advertised as the primary approach to Runway 19. This approach is approximately 30 days away from being implemented depending on some minor details being worked out with NY TRACON. The RNAV approach resolves the ILS signal perturbation concern. The ILS will remain available to those who request it. In addition, Gary Palm also provided a heads up with regard to proposed construction work for the replacement of the ILS for Runway 6 (which will involve the glide slope and localizer). This work will require some runway closures to Runway 6-24 and a short closure of Runway 1-19. Work is expected to commence in early April 2021. Construction will take place at night and on weekends. Work is anticipated for completion around August and September of 2021. Additional details will be available within the next 60 to 90 days.

#### **CBP Report:**

Representatives from Customs and Border Patrol were unavailable to attend today’s meeting. They sent a report to say that there had been no changes since the last manager’s meeting in November.

#### **Open Discussion:**

A few month ago, Gabe Andino received an inquiry from a local high school expressing interest in an airport tour. Due to COVID restrictions it was not possible to have students come in groups to the airport. The school then requested if a “virtual tour” could be done. Gabe is putting together a presentation for this tour. The presentation will be centered around a typical day at a General Aviation airport. To assist in putting this together Gabe requested any images, video clips, documentation or any other materials that can be used in this virtual presentation for the school.

Gary Palm had a question regarding the way in which noise reports are registered and recorded using the third-party application. He was wondering if this was somehow being done using some type of automated process. The Noise Office had looked into this since most complaints are coming from just one person. They have not been able to prove that this person is using any type of automated process at this point.

John Kastens wanted to remind everyone that the final day for drop off for donations for the Center for Hope and Safety is Thursday, December 10, 2020. Representatives from the center would be at the airport on Friday, December 11<sup>th</sup> to pick up donations.

Dave Belastock reminded everyone that the TUG meeting would take place virtually on December 16<sup>th</sup> at 10:00AM. The meeting will take place at *GoToMeeting.com*. The link and access code is on the TUG website. Guest speakers will include Maria Sheridan, Teterboro Airport Manager, Gary Palm, FAA- ATC Manager at Teterboro Airport and Scott Moore FAA, TRACON Support Manager. In addition, Curt Rademaker, FAA Manager, NAS Efficiency-System Operations Services will give a briefing on performance efficiency initiatives, Ralph Tamburro, PANYNJ Delay Reduction Program Manager, will provide an update on Northeast Corridor initiatives, Dr. Paulo Alves, Medaire, Global Director Aviation Health, will discuss COVID-19 testing/vaccination for pilots and passengers and share the latest information regarding best practices, and Phil Tyler, Scott International Procedures Business Development Manager, will give a demonstration on “ScottPlot” electronic plotting tool. All are encouraged to attend.

**Final remarks** – Maria thanked everyone for attending this month’s meeting. She reminded everyone to continue the use of masks, follow social distancing protocol and adhere to all safety measures. Maria wished everyone a healthy and Happy Holiday Season.

**Upcoming Events:**

- TUG Meeting – December 16, 2020 at 10:00AM – To be held virtually
- Manager’s Meeting – January 13, 2021 at 10:30AM – To be held virtually
- TANAAC Meeting – January 27, 2021 at 6:00PM – To be held virtually