

**Summary of the Teterboro Airport Manager’s Meeting
Port Authority Conference Room**

90 Moonachie Avenue

January 13, 2021

This meeting took place as a video/audio conference call via WebEx

Welcome

Maria Sheridan welcomed everyone to the meeting.

COVID-19 Update

Maria Sheridan provided an update.

To date we have had 42 total coronavirus cases. 36 of these cases have recovered and/or returned work. Numbers are going up. Is important to continue to maintain protocols of social distance, wearing masks and hand washing. FEMA cloth masks can be obtained at the Manager’s Office by contacting Patty Salvato at pasalvato@panynj.gov or 201-807-4020.

Airport Management Update

Maria reported statistics from December 2020 as follows:

	2020	2019	% Change
Month A/C Ops	7,753	14,542	-46.69
Monthly Jet Ops	6,861	12,838	-46.56
YTD A/C Ops	84,819	170,204	-50.17
Fuel (gallons)	2,847,164	5,032,621	-43.43
YTD Fuel	27,704,930	55,160,119	-49.77
International Arrivals	368	767	-52.02
YTD International Arrivals	3,414	8,339	-59.06

Highest Activity Day: 469 – Friday, December 18th

Day(s) with operations over - 300: 6 Over 400: 2

Teterboro had a total of 7,753 operations during the month of December. This was down 46.69% from this same time last year. Year-to-date operations are down 50.17%, with a total of 84,819 total operations to date this year. Monthly fuel consumption was down 43.43% from this same month last year. The airport pumped 2,847,164 gallons of fuel during the month of December, which brought the year-to-date total fuel pumped to 27,704,930 gallons. This was down 49.77% from last year at this time.

International arrivals were down 52.02% for the month. Year-to-date international arrivals were also down 59.06%.

The highest day for activity occurred on Friday, December 18th when we had 469 movements. We had 6 days with over 300 operations and 2 day with over 400 operations for the month. Overall, we continue trending slightly upwards in activity this month.

Airport Operations Update

Scott Marsh provided an update.

CDC Additional Restrictions – The CDC has come out with additional restrictions for international travelers arriving into the United States. To reduce introduction and spread of the new variant of the SARS COVID II virus the CDC has issued a new order effective January 26, 2021 requiring all passengers arriving to the US from a foreign country to get tested for the COVID 19 infection no more than three days before their flight departs and to provide proof of the negative results or documentation of having recovered from COVID 19 to the airline before boarding the flight. For more detailed information please go to the *Frequently Asked Questions* area of the CDC's website. In addition, the *Testing and International Air Travel* section of the CDC's website contains a copy of the full order with specifics on the new restrictions. Please refer to the CDC website for further details. CBP will not have any part in enforcing or implementing the CDC order. It will be up to each operator to keep track of these new requirements from the CDC.

Construction Projects at Teterboro - The work on the new ATCT site is ongoing. The area has been cleared, fencing and gates set up, and the site prepared for construction. In addition, the FAA has initiated a project for an upgrade of ILS equipment for Runway 6. This work is anticipated to take place this Summer sometime between March and November 2021.

Construction Project at Newark - Newark Airport will commence rehabilitation of runway 4R/22L in the summer. This work will involve a 90-day closure between July and September 2021.

Weekly Runway Closures - Scott wanted to remind everyone that the reason for weekly airport runway closures at Teterboro are to allow Maintenance to conduct inspections, routine maintenance and repairs in order to keep our runways compliant with airport regulations, and safe for aircraft operations.

Security Audit Program – The results of December's security audit were sent out recently. Once again, the airport was 100 percent compliant. A total of 9 audits were conducted and 68 items were inspected. Scott expressed appreciation for everyone's efforts in making sure that the airport was secure.

COVID Protocols – Scott reminded everyone to continue to follow social distancing, wear masks, wash hands and follow cleaning protocol and to make sure signage is up to date so that airport customers stay safe and well informed.

Cleaning Protocols and Accreditation

Rick Vander Wende provided an update

Global Bio-Risk Advisory Council (GBAC) Star Accreditation – The efforts for GBAC accreditation continue. Rick thanked all the FBOs for all their hard work on this effort so far. The Risk Assessment phase of the process is in progress. Meetings with each FBO have been scheduled for video walkthroughs and to review current cleaning protocols.

Winter Weather Update 2020 – 2021

Jonathan Seibert provided an update

Winter Weather Event Reporting – The airport had one snow event during the month of December which took place starting Wednesday, December 16th and continued to Thursday, December 17th. Snow totals were 11.8 inches. This storm consisted mostly of dry blowing snow with very cold temperatures. Chemical use was limited during the storm. A total of 4,212 gallons of liquid chemical and 4 tons of dry chemical was used. Runway 6/24 was closed 10 times totaling 5hrs 12mins, Runway 1/19 was closed 1 time for a total of 22hrs 46mins. The airport was closed 10 times totaling 5hrs 12min. The storm was a north flow storm, so ILS 6 was utilized the majority of the time. The storm started early Wednesday and continued through the night and dragged on into the afternoon on Thursday. High winds and the cold temperatures resulting in blowing snow that was difficult to clear and this caused a delay in opening runway 1/19. This storm exceeded snow totals from last year by 3 inches.

FAA Update

Gary Palm provided an update.

Gary thanked the FBOs for providing advance notice of heavier than normal traffic as a result of the holiday which allowed him to make staffing accommodations for the increased traffic volume. Gary requested that the FBOs continue to notify him of any anticipated increase in traffic volume. Restrictions are in place for how each shift can be staffed, however, this has not impacted operations. Plans for the new ATCT are moving ahead and are on schedule. Joe Dickenson questioned the process for the automatic GPS. Gary will provide information on the automatic GPS to Joe Dickenson separately. Dave Belastock questioned the departure delays on the 19th. Gary said the incident was a combination of demand on staffing, unexpected volume, an equipment issue and multiple filing of flight plans by several operators. The snow/slush from recent storm had no impact.

Wildlife Management Update

Terri Riotto provided an update.

This past December was slightly above the historic average for the number of bird sightings. 15 birds were sighted per survey. The majority of the observations by guild were Blackbirds, Gulls & Terns, Raptors, Waterfowl & Waterbirds and Doves. Overall bird activity is down this time of year. Surveys will start to take place once per quarter in 2021.

On-airport observations reflected 50% Blackbirds, 19% Gulls & Terns, 13% Waterfowl & Waterbirds, 12% Raptors and 6% Doves & Pigeons. Off-airport observations were consistent with last month's observations.

Four (4) American Kestrel were trapped and relocated during the month of December. This brought the year-to-date relocation total to 176.

There were a total of 6 wildlife strikes on the airport during December, including 1 European Starling and 3 Horned Larks. Snarge was found from a possible Cooper's Hawk strike and 1 pilot reported an unknown strike that is still being investigated. Overall strikes are average with last year. 116 total strikes occurred year to date.

Noise Office Update

Gabriel Andino provided an update.

Noise Complaints - We had 1,705 noise complaints in December from 28 callers. 1,370 of these complaints were from only 3 callers. Year to date we had 22,628 complaints from 161 callers. 17,291 of these complaints were from 13 caller. If you look at the actual number of callers making complaints total volume of callers are down this year compared to this time last year. Most complaints came from Northern Bergen county and were based primarily on arrivals on a Runway 19 approach. The majority of complaints came from the Hackensack, Maywood and Rutherford areas.

Violations - We had 1 first time violation and 1 second time violation for December. We had no warnings. Year to date totals for 2020 reflect 32 first time violations, 4 second violations, zero third violations and 13 warnings.

TANAAC—The next TANAAC meeting is scheduled for January 27th. Invitations have been sent out.

Dave Belastock questioned what would happen if an aircraft had been banned and the tail number had been changed. Gabe said if the operator was the same, they could track it. If the aircraft was operating under a different operator then they might not be able to track it.

CBP Report:

Representatives from Customs and Border Patrol were unavailable to attend today's meeting.

Open Discussion:

Joe Dickenson wanted to thank Atlantic Aviation and Signature Flight for exceptional service that he experienced.

Scott reminded all businesses on airport to report any positive COVID-19 cases to him and also to let him know when they return to work.

Final remarks – Maria thanked everyone for attending this month's meeting. She reminded everyone to continue the use of masks, follow social distancing protocol and adhere to all safety measures.

Upcoming Events:

- Manager's Meeting February 10, 2021 at 10:30AM – To be held virtually
- TANAAC Meeting – January 27, 2021 at 6:00PM – To be held virtually