

**Summary of the Teterboro Airport Manager’s Meeting
Port Authority Conference Room**

90 Moonachie Avenue

March 10, 2021 1PM

This meeting took place as a video/audio conference call via Microsoft TEAMS.

Welcome

Maria Sheridan welcomed everyone to the meeting and thanked everyone for accommodating today’s 1PM meeting time.

COVID-19 Update

Maria Sheridan provided an update.

To date the airport has had 45 total coronavirus cases. 43 of these cases have recovered and/or returned to work. Maria reminded everyone that it is important to continue to maintain protocols of social distance, wearing masks and hand washing. FEMA cloth masks can be obtained at the Manager’s Office by contacting Patty Salvato at pasalvato@panynj.gov or 201-807-4020.

Airport Management Update

Maria reported statistics from February 2021 as follows:

	2021	2020	% Change
Month A/C Ops	6,943	12,840	-45.93
Monthly Jet Ops	6,234	11,465	-45.63
YTD A/C Ops	14,605	24,989	-41.55
Fuel (gallons)	2,438,262	4,633,998	-47.38
YTD Fuel	5,065,694	9,038,502	-43.95
International Arrivals	254	678	-62.54
YTD International Arrivals	641	1,434	-55.30

Highest Activity Day: 361 – Thursday, February 11th

Day(s) with operations over - 300: 7 Over 400: 0

The airport had a total of 6,943 operations during the month of February. This is down 45.93% from last year. Year to Date operations are down 41.55%. The airport pumped 2,438,262 gallons of fuel in February. This is down 47.38% from last year. Year to date fuel is down 43.95%. International arrivals are down 62.54% for the month. Year to date they are down 55.30%.

The highest day for activity occurred on Thursday, February 11th when the airport had 361 movements. Teterboro had 7 days with over 300 operations and no day with over 400 operations.

Airport Operations Update

Scott Marsh provided an update.

Scott welcomed everyone and requested that tenants and FBOs continue to keep the Manager's Office and Operations updated on any new/returning COVID cases at the airport.

Human Trafficking – The Port Authority will be distributing electronic message board posters as well as hard copy posters this month to increase awareness of human trafficking.

Construction Projects – The FAA has three construction projects in the works/planned for the airport:

FAA – New ATCT Tower

FAA – Replace ILS Localizer Glide Slope at Runway 6

FAA – Restructure of Electronic Lines Distribution System including new Duct Banks and Power Supply Lines

Dave Belastock questioned the time frame of FAA replacement of the ILS localizer and glide Slope at Runway 6. Scott Marsh advised that the project was anticipated to start at the end of April and was scheduled to last 4 months. Dave further questioned whether there would be any impact to operations during the restructuring of the electronic lines distribution system upgrade project. Gary Palm advised that there would be no impact to operations as the result of this work. Dave's final question was in regard to the current form required by the CDC for international arrivals. He questioned if the Port Authority or any of its representatives would be responsible for collecting or processing these forms. Scott maintained that this was documentation that is required by the CDC and it is necessary for all operators of aircraft to maintain these records in the event that they are required to provide these documents to government agencies in future. The Port Authority and its representatives are not responsible for maintaining or process these forms.

NFPA 407 Compliance – New fueling safety requirements need to be implemented by June 2021. This involves fuel farms and local mobile fueler units. Operations will be working with FBO's to ensure that the airport is complying.

EBOLA Travel Restrictions – On March 4th the Department of Homeland Security imposed new travel restrictions due to the EBOLA pandemic currently taking place in certain areas of the world. Travel to our area from the Democratic Republic of the Congo and Guinea is restricted to Newark and Kennedy airports only. They cannot land at Teterboro.

TCAP Process – New Asbestos Requirements – Requirements for asbestos certification have changed. The TCAP office will be distributing information on this shortly.

GBAC Certification

Rick Vander Wende provided an update.

Following our internal review, the final documentation package has been submitted for review and final determination to the GBAC organization. The review process will take two weeks and once completed the airport will be notified of the decision as to whether or not we have been approved for GBAC Accreditation. The final step in the process will be 30-minute appointments with each FBO scheduled to take place over the next two weeks. Rick thanked his team and the FBO's for all their hard work and

efforts in this process. If we are approved Teterboro will be the first General Aviation Airport in the United States to receive this accreditation.

Winter Weather Update 2020 – 2021

Jonathan Seibert provided an update.

Winter Weather Event Reporting – The airport had nine winter weather events so far this season for a total accumulation of 44.9 inches. 51,110 gallons of liquid chemical and 25 tons of solid chemical have been used so far this season.

Weather Events in February

The month of February had six winter weather events:

- On February 7th we had 6.2 inches of wet snow. 8,116 gallons of liquid chemical was used. Runway 6/24 was closed 6 times for a cumulative total of 3 hours and Runway 1/19 was closed one time for a total of nine hours and thirty-six minutes. During the event we had 6 airport closures for a cumulative total of two hours and twenty-one minutes.
- A smaller event on February 9th saw freezing drizzle with no accumulation. 4,953 gallons of liquid chemical was used. Runway 6/24 and Runway 1/19 were each closed one time for a total of ten minutes each. We had no airport closures during this event.
- We had 0.7 inches of dry snow on February 11th. No chemical was used. Runway 6/24 was closed two times for a cumulative total of forty-six minutes and Runway 1/19 was closed one time for a total of three hours and forty-four minutes. We had two airport closures during this event for a cumulative total of forty-six minutes.
- We experienced freezing rain and ice pellets with no accumulation on February 14th. 5,317 gallons of liquid chemical was used. Runway 6/24 was closed one time for a total of fifteen minutes and Runway 1/19 was closed one time for a total of sixteen minutes. We had no airport closures during this event.
- On February 18th we had 3.5 inches of wet snow and freezing rain. 18,993 gallons of liquid chemical was used. Runway 6/24 was closed eleven times for a cumulative total of four hours and eighteen minutes and Runway 1/19 was closed three times for a cumulative total of thirteen hours and sixteen minutes. We had eight airport closures during this event for a cumulative total of three hours and fourteen minutes.
- We had 1.6 inches of wet snow on February 22nd. 2,135 gallons of liquid chemical was used. Runway 6/24 was closed one time for a total of twenty-eight minutes and Runway 1/19 was closed one time for a total of forty-eight minutes. We had one airport closure during this event for a total of twenty-eight minutes.

10-Year Comparison – We had nine winter weather events this season with a total snow accumulation of 44.9 inches. So far this snow season we are below the average 10-year average in snow fall events but above the average in snow fall amounts.

Maria Sheridan thanked the Operations and Maintenance staff for all their hard work and efforts during the storm.

FAA Update

Gary Plan provided an update.

Traffic numbers are steady at between 250 to 325 operations per day. No growth in volume is anticipated at this time. Gary requested that FBOs continue to notify him of any anticipated changes in aircraft volume so that they can plan accordingly. Staffing has remained steady with no impacts to operations.

The new Air Traffic Control Tower project is on track and progress continues. They have started pile driving posts for the foundation.

Replacement of ILS Localizer Glide Slope at Runway 6 work is anticipated to start at the end of April and last approximately 4 months. Dave Belastock questioned if this would involve airport or runway closures. Gary Palm explained that this work will involve some runway closures which will take place mainly late at night and on the weekends. No airport closures are anticipated.

Dave further questioned if the Restructure of Electronic Lines Distribution System project would have any impact on operations. Gary assured him that no impact to operations will take place during this project.

Wildlife Management Update

Terri Riotto provided an update.

February had 22 birds sighted per survey compared to an historic average of 13 birds. The great majority of the observations were, Waterfowl & Waterbirds, followed by Shorebirds, Raptors and Small Perching birds.

On-airport observations reflected 70% Waterfowl & Waterbirds, 17% Shorebirds, 9% Raptors and 4% Small Perching birds.

A total of seven wildlife strikes took place on the airport during February. Most occurred within a couple days of an early February storm when four Horned Larks were involved in strikes. (Two incidents involved multiple birds.) The remaining strikes involved one Killdeer and one Mourning Dove. We had one strike involving an unknown bird that was reported to Operations. No snarge was found for that strike.

Noise Office Update

Gabriel Andino provided an update.

Noise Complaints - We had 1,631 noise complaints in February from 22 callers. The majority of these complaints, 1,349, came from only 1 caller using a third-party application software to register noise complaints. Overall complaints are down this year compared to last year.

The majority of complaints this month came from Maywood with 1,459 complaints, (this figure includes the one individual with the third-party application), followed by Rutherford with 88 complaints, Hackensack with 37 complaints, South Hackensack with 21 complaints and Saddle River with 8 complaints.

Violations - We had 2 first time violation in February.

Dave Belastock questioned if there was any update regarding the Runway 19 approach challenged by the Valley Hospital. Gabe Andino explained that he has had no update from the Valley Hospital on that subject. Gabe also added that he had no update yet on the timeline for when the approach will be implemented. Gary Palm stated that he will update Gabe when any additional information on the implementation of the new approach become available.

CBP Report:

Basel Sabbagh provided an update.

The Presidential proclamation still stands, with a restriction for flying directly from the Schengen Region, United Kingdom, China, Iran, and Brazil. South Africa has now been added to this list. Exceptions include US Citizens and legal permanent residents, their spouses, their parents, and siblings. Exceptions also include diplomats, military personnel, and flight crew members. These are being reviewed on a case-by-case basis. With every flight CBP determines what the passengers and crew members travel history was and based on that they either approve or deny landing rights.

Effective March 4th general aviation flights that originated in, or are carry passengers from, Guinea and the Democratic Republic of Congo in the past 21 days will be routed to one of six funneling US airports. In our area they will be directed to either Newark or Kennedy Airports. They will not be allowed to land at Teterboro.

Please call CBP directly with any questions about arrivals to Teterboro. They can be reached by phone at 201-288-8799 or via email ktebgaops@cbp.dhs.gov. CBP is not enforcing the recent CDC COVID test requirements. If anyone has any questions about these requirements, they should call the CDC directly or visit their website.

Open Discussion:

Dave Belastock wanted to remind everyone that the next TUG meeting is scheduled to take place on March 17th at 10:30AM. The agenda and meeting link can be found on the TUG website.

Final remarks – Maria thanked everyone for attending this month’s meeting. She reminded everyone to continue to wear masks, follow social distancing protocol and adhere to all safety measures.

Upcoming Events:

- TUG Meeting – March 17, 2021 at 10:30AM – To be held virtually
- Manager’s Meeting - April 14, 2021 at 10:30AM – To be held virtually
- TANAAC Meeting – April 28, 2021 at 6:00PM – To be held virtually