

**Summary of the Teterboro Airport Manager’s Meeting
Port Authority Conference Room**

90 Moonachie Avenue
April 14, 2021 10:30AM

This meeting took place as a video/audio conference call via Microsoft TEAMS.

Welcome

Maria Sheridan welcomed everyone to the meeting and thanked everyone for coming.

COVID-19 Update:

Maria Sheridan provided the following update:

To date the airport has had 55 total coronavirus cases. 51 of these cases have recovered and/or returned to work.

Maria reminded everyone that it is important to continue to maintain protocols of social distance, wearing masks and hand washing. FEMA cloth masks can be obtained at the Manager’s Office by contacting Patty Salvato at pasalvato@panynj.gov or 201-807-4020.

GBAC Accreditation Update:

Maria announced that Teterboro Airport is set to received GBAC accreditation and that the official announcement will be made later this week. She thanked the GBAC team and FBOs for their hard work in achieving this accreditation. Rick Vander Wende followed up with his thanks to all involved and to advise that the next step will be developing protocol for a continuous improvement plan for the airport.

Airport Management Report

Maria reported statistics from March 2021 as follows:

	2021	2020	% Change		2019	% Change
Month A/C Ops	9,765	9,398	3.91		13,880	-29.65
Monthly Jet Ops	8,749	8,456	3.46		12,108	-27.74
YTD A/C Ops	24,370	34,387	-29.13		38,104	-36.04
Fuel (gallons)	3,530,051	3,390,715	4.11		4,761,387	-25.86
YTD Fuel	8,595,745	12,429,217	-30.84		13,161,636	-34.69
Int’l Arrivals	389	475	-18.11		680	-42.79
YTD Int’l Arrivals	1,030	1,909	-46.05		2,046	-49.66

Highest Activity Day: 478 – Friday, March 19th

Day(s) with operations over - 300: 19 Over 400: 5

As the result of non-typical changes to operations starting mid-March 2020 due to COVID, the statistical chart has been modified to include 2019 data in order to provide a baseline year of normal operations. This will allow for a better comparison of data reflecting operations for 2021 versus the more typical year of 2019.

The airport had a total of 9,765 operations during the month of March. This was up 3.91% from March 2020, but down 29.65% from March 2019. Year to date for 2021 operations are down 29.13% from last year and 36.04% from 2019. The airport used 3,530,051 gallons of fuel in March 2021. This was up 4.11% compared to March 2020, but down 25.86% from 2019. Overall year to date fuel is down 30.84% from 2020 and 34.69% from 2019. International arrivals are down 18.11% for this month compared to this same time last year and down 42.79% from 2019. Year to date International arrivals are down 46.05% from 2020 and 49.66% from 2019.

The highest day for activity occurred on Friday, March 19th when we had 478 aircraft movements.

Teterboro had 19 days with over 300 operations and 5 day with over 400 operations.

Overall, we are beginning to see a steady upward trend in movements month to month so far in 2021.

Airport Operations Report

Scott Marsh provided the following update:

Airfield Construction Projects Update:

- *FAA ILS RWY 06 – GS and LOC Upgrade to ILS 420 System* – Work is anticipated to start in June and will last for approximately four months thru September 2021. When the project begins, the Glide Slope (GS) will be out of service immediately, the Localizer (LOC) will be out 30 days after that and the whole system will be down until September.
- *Runway 6/24 Interim Repairs* – If funding is approved, interim repair work for Runway 6/24 is anticipated to commence in June/July. The work would take place at night and on weekends and require airport closures. More details will be provided as they become available.

Local Airport Update:

- *LaGuardia (LGA) Airport* – Runway 4/22 rehabilitation is nearing completion. This work has been taking place at night. Taxiway A rehabilitation will require nightly closures from midnight to 6:00AM beginning April 15th.
- *Newark (EWR) Airport* – Runway 4R/22L rehabilitation will commence May 31st. Weeknight and weekend closures are expected. June 1st to July 2nd work will start at the intersection of 4R/22L and 11/29. This will require continuous closure of 11/29 during this period. 4R/22L will be shortened during this period. Work from July 6th to October 1st will require continuous closure of 4R/22L.

Dave Belastock questioned if the construction work scheduled at Newark and LaGuardia would have any impact to Teterboro. Gary Palm had no update on this yet but would provide details as they became available.

Audit Update - The results of March's security update were sent out on April 13th. A total of 15 audits were conducted and 103 items were inspected resulting in 100% compliance for the airport. Scott thanked everyone for their continued hard work in keeping the airport safe.

Human Trafficking Awareness – A Manager's Bulletin was sent out this month on the subject of Human Trafficking awareness. The Port Authority and The Department of Homeland Security (DHS) have been working together on the Blue Lightning Campaign on human trafficking awareness this month. As part of

this a 15-minute training video on how to recognize cases of human trafficking is available at the following link:

<https://panynj.netdimensions.com/panynj/servlet/ekp/login?getnews=Y>

Airport Construction Report

Tony Adamo provided the following update

Tenant Alteration (TAA) Update:

- *T-0321 – Moonachie DPW – New DPW Garage – 80 % complete. Currently pending resolution between Contractor and Borough of Moonachie. This work is estimated to be completed within the next 4 months.*
- *T-03555.03 – FAA – New Air Traffic Control Tower - Completion is expected in July 2023. Over 200 piles have been driven for the base building, tower, and the bridge to date. 49 piles remain to be completed during May and June. Utility work has started for the installation of water and electric lines.*

Winter Weather Report 2020 – 2021

Jonathan Seibert provided an update.

Winter Weather Update – The winter season concludes on April 15, 2021 and will pick up again on October 15.

Overall, this season the airport had 9 winter weather events for a total snow accumulation of 44.9 inches. A total of 51,110 gallons of liquid chemical and 25 tons of solid chemical were used. This season saw fewer storms than prior years, however snow accumulation was higher.

Operations team will submit for the AAAE Excellence in Snow Removal award. More information on this will be provided once the awards are presented.

Maria Sheridan thanked the Operations and Maintenance staff for all their hard work and efforts during this snow season.

FAA Report

Gary Palm provided an update.

Traffic numbers are steady at between 250 to 325 operations per day. Staffing is steady and able to handle current traffic levels. They are currently planning to gradually phase out of COVID staffing restrictions in anticipation of returning to normal operations. This will be dependent of COVID rates in the area.

The new Air Traffic Control Tower project is on track and progress continues. They have almost completed pile driving and pouring of the concrete pad for the foundation has begun.

Wildlife Management Report

Terri Riotta provided an update.

The month of March had 33 birds sighted per survey compared to an historic average of 41. The great majority of the observations were, Blackbirds, Raptors, Waterfowl & Waterbirds, Small Perching Birds and Doves and Pigeons.

On-airport observations reflected 55% Blackbirds ,15% Raptors, 12% Waterfowl & Waterbirds, 9% Small Perching Birds and 6% Shorebirds & Marsh birds.

One wildlife strike took place on the airport during March. This strike involved an American Kestrel. Over all strikes were down for the month of March.

13 Kestrel and 2 Red Tailed Hawk were relocated under the Raptor Relocation Program during March.

Off Airport sighting were normal for March.

Monitoring of Canadian Geese egg and nesting sites has commenced. This involves nests within a 5-mile radius of the airport. In addition, Canadian Geese banding/collaring efforts have begun.

Noise Office Report

Gabriel Andino provided an update.

Noise Complaints - We had 2,519 noise complaints in March from 36 callers. 511 of these complaints came from 34 callers and 2,008 of these complaints came from 2 callers using a third-party application software to register noise complaints. Year to date we had 6,055 complaints from 54 callers. Overall year to date complaints are down compared to last year.

The top five complaints by community this month came from Maywood with 2,255 complaints, (this figure includes the individuals with the third-party application), followed by Hackensack with 84 complaints, Rutherford with 62 complaints, South Hackensack with 60 complaints and Carlstadt with 17 complaints.

Violations - There were 2 first time noise violations in March. Year to date we had 7 first time violations and one second violation.

CBP Report: No update

Please call CBP directly with any questions about arrivals to Teterboro. They can be reached by phone at 201-288-8799 or via email ktebgaops@cbp.dhs.gov. CBP is not enforcing the recent CDC COVID test requirements. If anyone has any questions about these requirements, they should call the CDC directly or visit their website.

Open Discussion: No update

Final remarks – Maria thanked everyone for attending this month’s meeting. She reminded everyone to continue to wear masks, follow social distancing protocol and adhere to all safety measures.

Upcoming Events:

- TANAAC Meeting – April 28, 2021 at 6:00PM – To be held virtually
- Manager’s Meeting - May 12, 2021 at 10:30AM – To be held virtually