

**Summary of the Teterboro Airport Manager’s Meeting
Port Authority Conference Room**

90 Moonachie Avenue

August 11, 2021, 10:30AM

This meeting took place as a video/audio conference call via Microsoft TEAMS.

Welcome

Maria Sheridan welcomed everyone to the meeting and thanked everyone for attending.

COVID-19 Update

Maria Sheridan provided an update.

The airport had no coronavirus cases reported during July. Maria reminded everyone to please continue to maintain protocols of social distance, wearing masks and hand washing. FEMA cloth masks can be obtained at the Manager’s Office by contacting Patty Salvato at pasalvato@panynj.gov or 201-807-4020.

Airport Management Report

Scott reported statistics from July 2021 as follows:

	2021	2020	% Change		2019	% Change
Month A/C Ops	11,866	5,526	114.73		12,633	-6.07
Monthly Jet Ops	9,479	4,198	125.80		9,597	-1.23
YTD A/C Ops	70,818	49,416	43.31		96,024	-26.25
Fuel (gallons)	3,900,241	1,440,517	170.75		3,548,418	9.91
YTD Fuel	23,824,191	16,709,571	42.58		31,151,126	-23.52
Int’l Arrivals	454	131	246.56		598	-24.08
YTD Int’l Arrivals	2,700	2,244	20.32		4,883	-44.74

Highest Activity Day: 528 – Thursday, July 22nd Day(s) with operations over - Over 400: 16 Over 500: 2

As the result of non-typical changes to operations starting mid-March 2020 due to COVID, the statistical chart has been modified to include 2019 data in order to provide a baseline year of normal operations. This will allow for a better comparison of data reflecting operations for 2021 versus the more typical year of 2019.

The airport had a total of 11,866 operations during the month of July. This was an increase of about 114.73% from July 2020, and down 6.07% from July 2019. Year to date operations are up 43.31% from this month last year and are down 26.25% from this month in 2019. The airport pumped 3,900,241 gallons of fuel in July. This was up a little over 170% compared to July 2020 and was up 9.91% from 2019. Overall year-to- date fuel is up 42.58% compared to 2020 and down 23.52% from 2019.

International arrivals are up approximately 246.56% compared to July last year and down almost 24.08% from this month in 2019. Year to date international arrivals are up 20.32% from 2020 and down 44.71% from 2019. Overall numbers continue to trend upwards.

The highest day for activity occurred on Thursday, July 22nd when we had 528 aircraft movements. Teterboro had 16 days with over 400 operations, and 2 days with over 500 operations during July.

Airport Operations Report

Scott Marsh provided the following update:

Airfield Construction Projects Update:

- *Runway 6/24 Interim Repairs* – Work started on interim repair work for Runway 6/24 on August 2 and is expected to continue to October. The airport was closed to fixed wing traffic on Saturday August 7, 2021, at 1200L (noon) until Sunday August 8, 2021, at 1200L (noon) for successful paving at the main intersection. *Runway 6/24 will be closed from Friday, August 13th starting at 2100L until Sunday, August 15th at 1200L (noon) for continuation of paving work**.*

****Addendum to minutes – The construction work scheduled for Friday, August 13th to Sunday, August 15th was postponed due to weather. The work was rescheduled for Friday, August 20th until Sunday, August 22nd.**

- *EMAS Repairs – RWY 6/24* – Work is scheduled to start August 30th and last until September 5th. The work will take place during nighttime hours of 2200 to 0700 and will require 6/24 closures.
- *FAA ILS RWY 06 – GS and LOC Upgrade to ILS 420 System* – Work started on June 7th and will continue through October. The GS and LOC will be out of service until approximately October 6th.
- *FAA ATCT Control Tower:*
 - Impacts to minimums from temporary crane for construction between **August 2021** and June 2022 are currently scheduled as follows:
 - **VOR RWY 24 – S-24** - Minimums **MDA increase 20 feet** (from 540-1 532 to 560-1 552).
 - **Copter ILS or LOC RWY 6-S-ILS** – Minimums **DA/HATH increase 64 feet** (from 206/12 200 to 270/24 265).
 - **ILS or LOC RWY 6-S-ILS** – Minimums **DA/HATH increase 64 feet** (from 206/12 200 to 270/24 265).
 - **ILS or LOC RWY 19-S-ILS** – Minimums **DA/HATH increase 115 feet** (from 219/ 3/4 213 to 334/1 327).
 - **RNAV (GPS) Y RWY 19 – LPV** – Minimums **DA/HATH increase 117 feet** (from 219/ 3/4 213 to 336/1 329).

Local Airport Update:

- *LaGuardia (LGA) Airport – Taxiway A Rehabilitation* - Nightly closures from midnight to 6:00AM continue.
- *Newark (EWR) Airport – Runway 4R/22L Rehabilitation* - July 6th to October 1st continuous closure of 4R/22L has commenced. Expect predominant south flow operations as a result.
- *Morristown Airport (MMU) – Large Drainage Project* - July through November RWY 5/23 will experience nightly and weekend closures, displaced threshold, and ILS outages.

- Westchester Airport (HPN) – Construction work started around Memorial Day and will last until Labor Day at Taxiways A, D, E & L. This will require weeknight and weekend closures from April 15th to May 31st. This will have possible impacts to both of the available runways.

Audit Update – Security reports were sent out this morning. The airport was once again 100% compliant for the month of July. Scott thanked everyone for their continued hard work in keeping the airport safe. Operations conducted 177 ID sweeps and security checks during July and found no issues. They also received and processed 150 ramp access requests.

Emergency Broadcast System Wireless Devices Test - FEMA in conjunction with the FCC and the Office of Emergency Management will be conducting a test of the Emergency Broadcast System for wireless devices today. Those who opted to participate in this test will receive a test alert broadcast today at 2:20PM on their cell phone.

2021 Atlantic Hurricane Season Outlook - We are currently at the peak of hurricane season. This season is predicted to be 65% “above-normal” in activity. We have already had 5 named storms so far with a 6th possibly on the way with tropical storm ‘Fred’ currently forming in the Caribbean. “Above-average” activity means between 15 - 21 named storms, 7- 10 hurricanes and 3 - 5 major hurricanes can be anticipated to occur during the season.

Airport Construction Report

Tony Adamo provided the following update

Tenant Alteration (TAA) Update:

T-0355.03 – FAA – New Air Traffic Control Tower – Substantial completion is expected in July 2023. Work has commenced on the base building. A temporary crane is in place to lift outer walls of the tower in place. Conduits have been installed for utility feeds to the building. Work is progressing on time and on schedule.

FAA Report

Gary Palm provided a brief update.

The construction of the tower is ongoing and progressing on schedule. Tower walls are currently being installed. Steel work is anticipated to commence in the fall.

Work on ILS is almost complete. Next steps are FAA inspections and flight check certification.

COVID preventive measures are in place and working well.

RSAT meeting took place on August 10th and went well. User input will be considered for continuous improvements.

Runway 19 Offset Approach has had approximately five usage requests to date. Gary will provide updated usage figures on this approach as well as details of the recent incursion incident at Teterboro during the next TUG meeting scheduled for September 15th.

Wildlife Management Report

Terri Riotta provided an update.

Deer Sightings – The deer that had been sighted on the airfield a couple months ago was located and depredated. A second deer has now been spotted and efforts are being made by the USDA Biologist to find this deer and depredate it.

Average Number of Birds per Survey – July had 55 birds sighted per survey as compared to the historic average of 91. This was a little below historic average. Blackbird activity was down in July.

Birds per Survey by Guild - The great majority of the observations consisted of Blackbirds such as European Starlings and Red-wing blackbirds and small perching birds such as Passerines, Robins and Barn swallows.

On-Airport Observations by Guild:

- Small Perching Birds – 51%
- Blackbirds – 34%
- Wading Birds – 4%
- Shorebirds & Marsh Birds – 4%
- Raptors – 4%
- Doves & Pigeons – 3%

Raptor Relocation Program:

- No Raptors were relocated this month. Year to date 100 raptors have been relocated under this program so far. This is above historic averages. Activity may pick up next month when fledglings start to leave the nest.

Wildlife Strikes:

We had 11 wildlife strikes at the airport this month. These were all none damaging strikes. These strikes included:

1	American kestrel	1	Barn swallow
1	Brown-headed cowbird	1	Chimney swift
1	Killdeer	1	Northern rough-winged swallow
1	Painted turtle	1	Peregrine falcon
1	Red-tailed hawk	1	Striped skunk
1	Unknown – (no snarge sample found)		

The number of strikes are down compared to historic averages.

Off Airport Work – The USDA Biologist is working on a Goose Capture project at South Hackensack and Saddle Brook, to capture, remove and depredate resident Canadian Geese located in these areas.

Noise Office Report

Gabriel Andino provided an update.

Noise Complaints – The airport had 3,194 noise complaints in July from 74 residents. 2,348 of these complaints came from 4 residents using a third-party application software to register noise complaints and 846 were from 70 callers using traditional methods to report complaints. Year to date we had 19,218 complaints from 134 residents; of this total 14,724 complaints were from 6 people using a third-party application software to register these complaints. Complaints are up this year compared to last year due to increased activity.

The majority of complaints from within a 5-mile radius of the airport came from Hackensack and Rutherford. Most of the complaints from Hackensack centered on arrivals to the airport. Complaints from Rutherford centered on arrivals and departures.

Complaints from the surrounding area outside the 5-mile radius of the airport involved arrivals using Runway 19 and came from areas to the far north of the airport in the Upper Bergen County area. Traffic volume has increased so complaints from these areas have increased as well.

Violations - We had 2 first time noise violations, and 2 warnings in July. Year to date violations are up.

Solid Waste Management & Recycling Policy – A new environmental program is being rolled out by the Port Authority. A stakeholder meeting is scheduled for **Wednesday, August 18th** at 2:00PM to discuss this new program. Invitations have been sent out. Those who would like to attend but have not received an invitation should contact the Manager's Office or the Teterboro Noise Abatement and Environmental Office. A draft policy document has been sent out to all stakeholder for review. Comments on this document are due September 3rd.

Joe Dickenson from TUG requested an update on the Fly Quiet Program. Gabe explained that an outreach meeting was held a month ago and that the program was in progress. An RFP for a consultant has been requested. This program is at least 1 to 1 ½ years away from completion at this point. Joe also requested an update on nighttime flights departing from RWY 19. Gabe Andino, Joe Dickenson, and Dave Belastock will meet to discuss ongoing questions regarding nighttime departures from RWY 19 prior to the next TUG meeting.

Gabe also mentioned that the Part 150 Study has restarted. Results will be opened to the public for a 45-day review during the months of September and October and a public meeting will be held some time during the end of September.

CBP Report

Any questions related to US Customs for Teterboro Airport should be directed to US Customs and Border Patrol at 201-288-8799.

Open Discussion

GBAC Update – Rick Vander Wende requested that everyone continue to observe cleaning and safety protocols and to stay vigilant.

AED Training – Rick will send out information regarding upcoming AED Training shortly.

Review of Building 72 Evacuation Plan – Rick will provide details to tenants at building 72 (90 Moonachie Ave.) regarding a date for the review of the Evacuation Plan shortly.

Excessive Heat Warning – Scott Marsh reported that an excessive heat warning and an air quality alert have been issued for the next few days and reminded everyone to be careful when outside, to stay hydrated and to seek cooler areas during the day when necessary.

Shout Out – Joe Dickenson observed that he has noticed other airport FBOs across the country had experienced a drop off in service during the pandemic and that this was NOT the case at Teterboro. Teterboro FBOs have continued to maintain a high quality of service. He thanked Signature Flight West and all the Teterboro FBOs for the continued high quality of their service.

Upcoming Events:

- Manager's Meeting – Wednesday, September 8, 2021 – 10:30AM – To be held virtually
- TUG Meeting – Wednesday, September 15, 2021 – 10:00AM – To be held virtually
- TANAAC Meeting – Wednesday, October 27, 2021 – 6:00PM – To be held virtually