

**Summary of the Teterboro Airport Manager’s Meeting
Port Authority Conference Room**

90 Moonachie Avenue

November 10, 2021, 10:30AM

This meeting took place as a video/audio conference call via Microsoft TEAMS.

Welcome

Maria Sheridan welcomed everyone to the meeting and thanked everyone for attending.

COVID-19 Update

Maria Sheridan provided an update.

The airport has had a total of 63 positive coronavirus cases with 63 of these cases recovered and/or returned to work. Maria reminded everyone to please continue to maintain social distance, wearing masks in doors and hand washing. Port Authority protocols allow for a person to be unmasked while outside, however if a person is inside a hangar *and the doors are closed* masks are required. Port Authority testing requirements require any employee who is not vaccinated to be tested on a weekly basis. FEMA cloth masks can be obtained at the Manager’s Office by contacting Patty Salvato at pasalvato@panynj.gov or 201-807-4020.

Airport Management Report

Maria Sheridan reported statistics from October 2021 as follows:

	2021	2020	% Change		2019	% Change
Month A/C Ops	16,055	7,612	110.90		16,029	0.16
Monthly Jet Ops	13,560	6,210	118.36		13,751	-1.39
YTD A/C Ops	112,183	70,107	60.02		140,443	-20.12
Fuel (gallons)	5,387,003	2,338,522	130.36		5,128,193	5.05
YTD Fuel	37,696,791	22,643,070	66.48		45,087,284	-16.39
Int’l Arrivals	707	202	250.00		749	-5.61
YTD Int’l Arrivals	4,557	2,813	62.00		6,877	-33.74

As the result of non-typical changes to operations starting mid-March 2020 due to COVID, the statistical chart has been modified to include 2019 data in order to provide a baseline year of normal operations. This will allow for a better comparison of data reflecting operations for 2021 versus the more typical year of 2019.

Highest Activity Day: 663 – Friday, October 8th

Day(s) with operations over 500 - 23

Day(s) with operations over 600: 7

The airport had a total of 16,055 operations during the month of October. This was an increase of about 110.92% from 2020, and up 0.16% from 2019. Year to date operations are up 60.02% from this month in 2020 and are down 20.12% from this month in 2019. The airport pumped 5,387,003 gallons of fuel in

October. This was up 130.36% compared to last year and up 5.05% from 2019. Overall year-to-date fuel is up 66.48% compared to 2020 and down 16.39% from 2019. International arrivals are up 250.00% compared to last year and down 5.61% from 2019. Year to date international arrivals are up 62.00% from 2020 and down 33.74% from 2019.

The highest day for activity occurred on Friday, October 8th when we had 663 aircraft movements. Teterboro had 23 days with over 500 operations, and 7 days with over 600 operations during October. These were strong numbers for the month of October.

Airport Operations Report

Scott Marsh provided the following update.

Airfield Construction Projects Update:

- *Runway 6/24 Interim Repairs* – All the work has been completed with the exception of crack repair work which remains to be completed this week.
- *Taxiway Q Pavement Repairs* – Pavement Repairs have been completed. Line striping will be completed overnight on November 9th & 10th.
- *Runway 6/24 Full Rehabilitation Update* – It is possible that this project could take place in 2022 as the result of potentially available capital project funding. We are pending final word on this. If this project does move forward into 2022 it would start as early as April and would include nightly and weekend closures of 6/24 and in addition some weekend airport closures over the summer months.
- *FAA ILS RWY 06 System Upgrade* – The ILS is back in service. In addition, the FAA has scheduled for next year the upgrade to the ILS for Runway 19. Both the glide slope and localizer antenna will be upgraded.
- *FAA ATCT Control Tower:*
 - Impacts to minimums from the temporary crane for construction between **August 2021** and **June 2022** are currently scheduled as follows:
 - **VOR RWY 24** – S-24 - Minimums **MDA increase 20 feet** (from 540-1 532 to 560-1 552).
 - **Copter ILS or LOC RWY 6-S-ILS** – Minimums **DA/HATH increase 64 feet** (from 206/12 200 to 270/24 265).
 - **ILS or LOC RWY 6-S-ILS** – Minimums **DA/HATH increase 64 feet** (from 206/12 200 to 270/24 265).
 - **ILS or LOC RWY 19-S-ILS** – Minimums **DA/HATH increase 115 feet** (from 219/ 3/4 213 to 334/1 327).
 - **RNAV (GPS) Y RWY 19 – LPV** – Minimums **DA/HATH increase 117 feet** (from 219/ 3/4 213 to 336/1 329).

Local Airport Update:

- *Newark (EWR) Airport – Runway 4R/22L Rehabilitation.* –Periodic closures will continue to take place. Work is anticipated to be completed within the next few months.

Audit Update – 12 audits were conducted during the month of October. 82 items were checked. The airport was once again 100% compliant for the month. Scott thanked everyone for their continued hard work in keeping the airport safe.

Facility Emergency Plans – Scott reminded everyone at their facility to review their Emergency Plans on an annual basis. Make sure to review building evacuation plans to ensure that they include assembly locations and an assembly leader and that there is some type of accountability system such as daily in-office attendance roster/sign in account for everyone in an office, in an emergency.

Airport Construction Report

Anthony Adamo provided the following update.

Tenant Alteration (TAA) Update:

T-0355.03 – FAA – New Air Traffic Control Tower – Work is moving along nicely on the new tower construction. Level 5 ½ of the tower is being constructed. Structural steel is completed for the base building. Work is progressing on time and on schedule.

2021-2022 Winter Summary

Jonathan Seibert provided the following information:

The winter weather season officially began on October 15th and will last through April 15th.

- **Snow Statistics Reports**

We have had no winter weather events so far this year.

- **Snow Preparation Activities**

Training with the ATCT will take place tomorrow, November 11th. Most pre-season preparation activities have been completed.

FAA Report

Gary Palm provided a brief update.

Things are going well at the tower. Air traffic continues to increase with more flights anticipated over the upcoming holiday season.

The two staff members who had been quarantined due to possible COVID exposure are back at work. This has not impacted ATCT operations.

The construction of the new ATCT tower is ongoing and progressing on schedule. They are at 100 feet on the new structure so far. The tower structure steel work for the cab area on top is anticipated to be worked on by December. The installation of structural steel has been completed in the nearby Base building under construction.

Anthony Barrett Jr. will be temporarily replacing Gary Palm when Gary retires in a few weeks.

Maria Sheridan thanked Gary for his service to the airport and wished him happiness in his retirement.

Dave Belastock also wished Gary well in his retirement and thanked him for all his hard work over the years.

Wildlife Management Report

Terri Riotta provided an update.

Terri provided a presentation on the Spotted Lantern Fly. The concern is the spread of this insect to other areas of the country via its hitchhiking onto luggage/cargo areas on aircraft. She requested that members of the airport community stay aware of signs of this invasive insect, specifically any eggs/nests.

Free training to learn about preventing the spread of the Spotted Lantern Fly is available at:

<https://extensio.psu.edu/slf-permit-training-nj>

Terri observed that the fall migration season started in October.

Average Number of Birds per Survey – October was a little below historic average.

Birds per Survey by Guild - The great majority of the observations consisted of Small Perching Birds and Raptors.

On-Airport Observations by Guild:

- Small Perching Birds – 39.42%
- Raptors – 40.38%
- Waterfowl & Waterbirds – 3.85%
- Doves & Pigeons – 3.85%
- Blackbirds – 1.92%

Raptor Relocation Program:

43 American Kestrel were trapped and relocated in October. Year to date a total of 163 Raptors have been relocated.

Wildlife Strikes:

The airport had 12 wildlife strikes this month. These were all non-damaging strikes. These strikes included:

2	American kestrel
1	American Pipit
1	Green-winged teal
1	Hermit thrush (Off-airport, snarge collected)
1	Northern flicker
2	Palm warbler
2	Savannah sparrow
2	Unknown (1 Off-airport, reported to Operations, no snarge found; 1 Off-airport, not reported to Operations)

The number of strikes are about average compared to historic averages.

Noise Office Report

Gabriel Andino provided an update.

Noise Complaints – Gabe reported that there were 6,259 complaints submitted during the month of October from 226 residents. This is double the number of residents complaining compared to last month.

The majority of complaints from within a 5-mile radius of the airport came from Hackensack to the North and Rutherford to the South. Most of the complaints from Hackensack centered on arrivals to the airport.

Complaints within a 20-mile radius of the airport have increased recently. Some of this is the result of the increased traffic as flights return to 2019 levels.

The complaints from the south mainly came from West Orange, Bloomfield and Belville and involved Runway 6 arrival traffic. The increase in complaints from these areas may have been because the ILS to Runway 6 was down over the summer and a slightly different approach was being used. This may have brought increased traffic to those areas. This situation was temporary and now that the ILS to Runway 6 is back in service traffic patterns should return to normal.

To the North there is an ongoing issue in upper Bergen County in regard to arrival traffic to runway 19 and 24. This is the result of some of the RNAV approaches now being used at the airport. This has generated traffic in areas that were not as busy before. As a result, we are receiving a lot more noise complaints from those areas. Most of these complaints are coming from Upper Saddle River and also Woodcliff Lake and Mahwah.

Violations – The airport had 6 first time noise violations and 3 warnings in October. Year to date violations are up.

The Noise Office, in conjunction with TUG, has been holding meetings to spearhead a joint effort with FAA, TRACON and the tower to create a coordinated strategy to try to increase the utilization of Runway 19 during nighttime hours. This would decrease noise violations at night since noise violations are primarily off of runway 24 which is a noise sensitive runway. Several different measures have been proposed including raising pilot awareness by putting some of this information on the ATIS for pilots to be aware that there are noise issues with runway 24 and encourage them to use runway 19. Efforts are also being made to coordinate with ATC for operators to use runway 19 as the default runway for departures during late night hours. As long as there is not a conflict with Newark traffic this would reduce the number of violations and also benefit residential areas where nighttime noise could be a problem.

Dave Belastock provided an additional updates. They have had two meeting so far with the Noise Office, the Teterboro Tower, Air Traffic and PANYNJ Delay Reduction Manager. They have suggested some mitigation strategies. Each of these representatives is in the process of reviewing the suggestions with their administrations as well as including union representation. Once they have completed this review

on what is/is not acceptable/achievable then the group will reconvene to develop methods to implement mutually acceptable strategies. The goal is to get everyone working together, instead of individually, to form a mutually agreeable set of solutions.

Part 150 Airport Noise Compatibility Program – A draft proposal was made available for public comment between September 1st and October 15th. A public workshop and hearing took place on September 30th. Several comments were received. Some of these comments came from areas further north of the airport and included comments regarding the RNAV offset approach. These comments have all be added to the NCP final record. The final draft NCP has be submitted to the FAA for approval. This process lasts 180 days. The program is expected to be finalized in early 2022.

CBP Report

Basel Sabbagh provided the following update.

As of Monday, November 8, 2021 the original Presidential Proclamation was rescinded. There will be no restrictions on any types of visas. Everyone with the proper immigration status will be eligible to enter the country. There is a new Proclamation in place that says that everyone must be vaccinated who enters the United States. CBP will not be checking vaccination status. Carriers will be responsible for verifying that the passengers have proper vaccine status. Over the past two months CBP has seen volume numbers increase. They anticipate that at the last weekend of November (Thanksgiving Weekend) will have a high volume of travelers. If any handlers are intending to make reservations, they are advised to make them as soon as they can.

Maria Sheridan reminded the tenants, FBOs and/or frequent operators that if they anticipated any surge in activity over the next couple months, especially over the holiday season, to please let Gary Palm in the tower know in advance.

Any questions related to US Customs for Teterboro Airport should be directed to US Customs and Border Patrol at 201-288-8799.

GBAC/ACI-AHA Renewal

Rick Vander Wende provided an update.

The airport has been in the process of re-certification of our ACI and GBAC cleaning and safety practices accreditation. The final step in the process took place on Monday when the ACI officials interviewed airport management. This went well and Rick was happy to report that the airport was informally told that we had achieved re-accreditation with ACI. Last year we were the first General Aviation airport to receive this accreditation and we are very happy to be re-accredited again this year. We will receive formal notification within a week or so. Rick thanked everyone involved for their work in getting this accreditation and for keeping our airport clean and safe. The re-accreditation for GBAC certification will start in February 2022.

Maria Sheridan added her thanks to Rick Vander Wende, Gabe Andino and Dan Welch for all their efforts in assembling the ACI re-accreditation package for consideration. She also thanked the FBOs for providing information on their facilities in support of this effort. It is important for passengers to know we are doing the best we can to maintain a clean and safe environment.

Open Discussion:

Alex Gertsen thanked Jonathan Seibert for taking the time to participate in the NBAA pod cast “*Winter Weather Operations*”. This is a 20-minute podcast and is available on the NBAA website at the following link:

<https://nbaa.org/news/flight-plan/podcast-tips-winter-operations/>

Dave Belastock reported that TUG had request operator feedback on the topics of late-night noise mitigation strategies, runway incursion mitigation and feedback regarding the RNAV GPS Xray to Runway 19. Joe Dickinson created a survey that was shared with their constituents. They received 196 responses to this survey. They intend to discuss the results of this survey at the upcoming Teterboro Users Group (TUG) meeting.

Maria Sheridan thanked Dave Belastock and Joe Dickinson for putting together this survey. The information it provides will be useful and she wanted to thank them for all their efforts in this endeavor.

Lieutenant Bob Coccodrilli commented that additional Government VIPs may arrive at Teterboro on December 11th. This may cause some operational disruptions. More details on this will follow as they become available.

Upcoming Events:

- Manager’s Meeting – Wednesday, December 8, 2021 – 10:30AM (virtual)
- TUG Meeting – Wednesday, December 15, 2021 – 10:00AM (virtual)