

A Summary of the Teterboro Airport Manager’s Meeting
Port Authority
TEAMS Virtual Meeting
90 Moonachie Avenue
February 8, 2023 10:30AM

This meeting took place as a video/audio conference call via Microsoft TEAMS.

Welcome

Maria Sheridan welcomed everyone to the Teterboro Airport Manager’s meeting and thanked everyone for attending.

Airport Management Report

Maria provided the following statistics report for January 2023:

	2023	2022	% Change
Month A/C Ops	12,071	10,540	15%
Monthly Jet Ops	10,701	9,392	14%
YTD A/C Ops	12,071	10,540	15%
Fuel (gallons)	4,349,714	3,974,484	9%
YTD Fuel	4,349,714	3,974,484	9%
Int’l Arrivals	798	655	22%
YTD Int’l Arrivals	798	655	22%

Highest Activity Day: 550 – Thursday, January 26th

Days with operations over 500: 4 days

The airport had a total of 12,071 operations during January. Operations were up 15% for the month compared to this same month last year. We pumped 4,349,714 gallons of fuel during January. This was up 9% for the month. International arrivals were up 22% with 798 flights. The highest day for activity occurred on Thursday, January 26th when we had 550 aircraft movements. We had 4 days with over 500 movements.

Airport Operations Report

Scott Marsh provided an update on Airport Operations as summarized here:

- **Communications Equipment Upgrades:**
 - *Building #27 – ARFF Garage* – Upgrading communication equipment in the vicinity of Building #27 is currently under way. They are working across some of the ramps (Atlantic Aviation and Meridian) to Hangar #1.
 - *REILS (Runway End Identifier Lights) - RWY 19 & RWY 24* – Communication lines upgrade will commence shortly. This project will have minimal impact on airfield operations.

- FAA Construction
 - The following FAA projects are scheduled to take place in 2023:
 - RWY 01 upgrade from a VASI to a PAPI
 - Power Distribution Upgrades To:
 - RWY 01 VASI upgraded to a PAPI
 - RWY 01 REILs
 - RWY 06 LOC
 - RWY 06 GS
 - RWY 24 PAPI
 - ASOS (Automated Weather System)
- ATCT Control Tower – Construction is proceeding on schedule. Commissioning of the new facility is expected to take place in the Fall of 2024.
- Airport Operations Update
 - 100,000 Pound Aircraft Weight Limitation and Verification:
 - It has always been the policy that aircraft operations of 100,000 pounds or greater are not permitted at Teterboro. Aircraft must always be less than 100,000 pounds on the airfield (ramps, taxiways, runways).
 - Airport policy states that *“Aircraft with a Certified Maximum Takeoff Weight (MTOW) above 100,000 pounds are permitted to operate if they submit, in advance of the operation(s), information providing the arrival and departure movements are conducted below the 100,000 pound limit.”* (Gulfstream – G650ER/G700, Global-7500 GL7T, Embraer-E190, Airbus-ACJ22 are examples of common aircraft that fall into this category.)
 - The current *Blanket Service Change to an Aircraft* policy had allowed for not submitting forms for every movement of the aircraft based on that service change. This will now change to allow for better accountability to the airport Rules and Regulation. **Going forward all aircraft that operate at Teterboro that have a MTOW of 100,000 pounds or greater will be required to submit information for their individual aircraft certifying that they will be operating that aircraft below the 100,000 pound limit for every movement performed while at Teterboro.**
 - Method for operators to submit their information:
 - **Teterboro Airport’s 100K Aircraft Certification Form** is now online through Veoci (Airport Operation’s data system) at:
 - <https://veoci.com/veoci/p/form/nzpkn4fqmgfc#tab+entryForm>
 - Every aircraft with a certified MTOW of 100,000 pounds or above should be completing this form.

- Why is this information required?
 - This new procedure will improve accountability and ensure universal compliance with airport Rules and Regulations.

Questions/Discussion:

Dave Belastock and Joe Dickinson commented on this change. Both felt that it would be more of an administrative burden for the pilots. Dave observed that currently an aircraft can be placarded with a max takeoff gross weight below the established limit of an airport and that the placard would be considered as a blanket limit for operating. Scott clarified that the new policy will be that *every* operation involving an aircraft with a MTOW of 100,000 pounds or greater, whether arriving, departing or both, will need to submit an *Teterboro Airport's 100K Aircraft Certification Form* online with the Veoci system. Scott added that the change in submitting information was being made since some operators may or may not be placarded and the airport would not have information on them. Scott went on to say that not all manufacturers have a way of placarding a change to a weight limitation in their aircraft. The policy change is a way to maintain accountability for all aircraft. Joe felt that having to complete the form for every movement would not go over well with the pilot community and asked when it would take effect. Scott confirmed that the change was effective as soon as possible. Joe felt this would waste pilot's time. Scott advised that the online form should take less than five minutes to complete. Scott reiterated that the change would provide Airport Operations with a way to maintain accountability for all aircraft. Joe went on to recommend that before they implement the change that the airport should have Operations look at planes to do spot checks. If no issues are found, then they wouldn't have a problem, and this would prove that people are complying. If they find issues, then he understands the need for the change. Dave saw this as another administrative burden on the operator and he observed that there could still be some element of non-compliance with the new procedure such as if someone forgets to fill out the form. He went on to asked how information about the new policy would be decimated to the airport community. Dave said that TUG would be willing to assist in informing the operator community about the change. Scott thanked Dave and advised that today's Manager's Meeting was the first step in getting the word out to the airport community. Scott thanked both Dave and Joe for their comments.

- Airport Traffic - Events Outlook - February and March – Scott Marsh provided a list of upcoming events for February and March as follows:
 - February Events:
 - Grammy's (Los Angeles California) – February 5th
 - NYC Fashion Week – February 10th to 15th
 - Super Bowl – February 12th
 - Valentine's Day – February 14th
 - Daytona 500 – February 19th
 - Presidents Day – February 20th
 - March Events:
 - St. Patrick's Day – March 17th
 - Ramadan starts – March 22nd
 - Spring Break (departure) – Week of March 27th to 31st

The airport community is reminded to keep these events in mind and plan ahead in order to avoid congestion/gridlock at the airport. Operators are encouraged to work with FBOs to make sure facilities are available to accommodate arrival times and days, especially during some of these events.

Airport Security Update

Scott Marsh provided an update on security items as summarized here:

- **Operations Audit Update** – Operations staff performed 150 ramp checks for ID cards and other security related activities. One violation was found involving a person on an FBO ramp with an expired ID. The situation was resolved, and the individual was issued a new valid ID.
- **Human Trafficking Message** – February is Human Trafficking Awareness month. An airport security message about this will be sent out shortly. Human trafficking is characterized by exploitation of others. This can take the forms of human trafficking, labor trafficking or sex trafficking. Person(s) who use force, fraud, coercion to obtain and exploit any labor or commercial sex are considered Human Traffickers. Anyone can be a victim regardless of gender, age, background, citizenship, or immigration status and can be transported by any means. The airport community is reminded to keep aware of the signs of human trafficking and to report any suspicious activity to TEB PAPD at (973) 961-6230, or to the PAPD Anonymous Tips Hotline at (800) 828-7273 or to DHS Human Trafficking Investigation Unit at (866) 347-2423.
- **Potential Protest – Saturday February 11th** – The airport community is requested to be aware that there is potential for a demonstration by the group *Sunrise Movement* on Saturday, February 11th. The Port Authority Office of Emergency Management and the PAPD are monitoring the situation and are prepared to respond in the event a demonstration takes place.

Questions/Discussion:

Lieutenant Gysin remarked that at this point there was no indication from their sources that anything would occur at Teterboro this weekend, however the PAPD is aware of the possible demonstration on Saturday and will continue to monitor the situation and will take all necessary steps, including preparing extra staff, should a demonstration/protest take place.

Snow & Ice Control – 2022-2023 Winter Season (November 2022 to April 2023)

Bruno Eiras provided the following report on the 2022/2023 snow season:

Overview:

- We had 3 minor snow/freezing precipitation events so far this season as summarized below:
 - *December 11th* – Wet snow – Event lasted 7 hours & 46 minutes.
 - No closures occurred during this event.
 - No chemical was used.
 - Event consisted of 0.6 inches of wet snow on grassy areas.

- *December 23rd* – Heavy Rain/Freezing temperatures – Event lasted 2 hours & 50 minutes.
 - Runway 6/24 was closed for a total of 14 minutes during this event.
 - Runway 1/19 was closed for a total of 13 minutes during this event.
 - Event consisted of heavy rain followed by freezing temperatures.
 - 4,919 gallons of liquid chemical was used to pre-treat surfaces in anticipation of a hard freeze expected after the rain ended.

- *February 1st* – Dry snow – Event lasted 3 hours & 15 minutes.
 - Runway 6/24 was closed for a total of 19 minutes during this event.
 - Runway 1/19 was closed for a total of 20 minutes during this event.
 - Event consisted of 0.6 inches of dry snow.
 - 2,512 gallons of liquid chemical was used to treat surfaces.

- So far this season we have had 1.2 inches of snow/ice and used a total of 7,431 gallons of liquid chemical.
- The Winter season has been very mild so far compared to historic averages.

FAA Report

Lazaro Arteaga provided an update on ATCT operations as summarized here:

Construction on the new Air Traffic Control Tower is progressing and is on schedule. Marina LeBron has accepted the position of ATCT Operations Manager. She will start the last week in February. They are still in the process of recruiting for a permanent ATCT Manager. They recently completed the annual FAA Security Inspection. All was acceptable except an area was identified under one of the fence panels that had a patch of missing dirt. Lazaro would be in contact with Scott/Maintenance to resolve this. He asked operators to continue to be mindful of the crossing restrictions for the RUUDY 6 departure and to be aware of the importance of maintaining the proper altitude levels especially during a missed approach.

Questions/Discussion:

Dave Belastock requested that Lazaro provide a brief synopsis about Marina Lebrand's new position for publication on the TUG website. He went on to question if ATC had seen any change in the rate of deviations or operational errors recently in the execution of the RUDY 6 approach. TUG had recently published educational information bulletins and email blasts to advise the pilot community of compliance with RUDY 6 restriction and wanted to know if this was having an impact. Lazaro did not have statistical data at the moment but would obtain this information and provide a 6 month comparison to Dave. Dave went on to ask if the airport had experience any issue in regard to runway safety or incursions recently. Lazaro explained that they recently had a runway incursion. This one incursion caused two incidents. Fortunately, ATC noticed the incursion immediately and took all necessary steps to address it to allow for a safe outcome to the event. Dave mentioned that TUG would do everything they can to mitigate these incidents and welcome Lazaro and Marina to participate in the next TUG Meeting on March 15th to speak on this subject.

Joe Dickinson observed that if it was possible, he would like to see the ATIS arranged so that posted messages are bulletized and listed in order of importance with the RUDY departure listed as the first message. He observed that this would encourage pilots to be immediately notified of important events and not have to sift through what might be perceived as less important notifications to get to important information. Lazaro will look into what can and cannot be done on the ATIS. Joe also requested that they try to avoid runway and taxiway closures on busy days. He gave the example of a recent Friday when he was delayed for one hour and sixteen departing flights backed up due to a runway 6/24 closure.

Wildlife Management Report

USDA Biologist Terri Riotto provided an update on wildlife management at the airport as summarized here:

Terri opened her presentation by showing a photograph she took of a Red-tailed Hawk that she trapped and relocated from the airport recently.

Average Number of Birds per Survey – 20 birds were observed per survey in January. This is on par for the winter months when bird activity is low.

Birds per Survey by Guild - Birds observations in January consisted of mostly Blackbirds followed by a very small number of Gulls & Terns, Raptors, Wading Birds, and Small Perching Birds.

On-Airport Observations by Guild:

- Blackbirds – 68.97%
- Gull & Terns – 15.52%
- Raptors – 11.21%
- Wading Birds – 2.59%
- Small Perching Birds – 1.72%

Off-Airport Observations – Consisted mainly of migratory Waterfowl at the BCUA site.

Raptor Relocation Program:

Two Raptors were trapped and relocated during January.

Raptors Relocation Data for 2023:

Month	Species	Number trapped and relocated
January	American Kestrel	1
	Red-tailed Hawk	1
Year-to-Date Total - 2023		2

Wildlife Strikes:

There were no wildlife strikes during January.

Noise-Office Report

Gabe Andino provided an update as summarized here:

Noise Complaints in January

The Noise Office received a total of 6,753 noise complaints from 132 individual callers in January. 837 of these complaints came from 65 callers during the nighttime hours of 10:00PM to 7:00AM.

90% of all noise complaints were submitted by 6 individuals. 72% of complaints were related to arrival traffic, with 42% related to arrivals to Runway 6. Complaints from south of the airport were mostly the result of ILS 6 arrivals

A majority of complaints during January came from communities within a 5-mile radius of the airport came from the Hackensack area to the North. 46 households submitted noise complaints.

A majority of complaints from communities within a 20-mile radius of the airport came from the Saddle River to the North. 80 households submitted noise complaints. Complaints from the north are mostly the result of arrival traffic to Runway 19 and Runway 24.

Most complaints, approximately 90%, are submitted via some type of electronic format.

Complaints are above average compared to historic data.

The Noise Office continues with its outreach program providing information materials, callbacks and follows up to the community.

Noise Violations

The airport issued 4 first time violations and 4 warnings during January.

Open Discussion:

Joe Dickinson gave a “shout out” to ATCT for the “great job” in keeping operators updated with status announcements during a lengthy delay recently. The effort was “much appreciated” by himself and the pilot community.

Upcoming Events:

- Manager’s Meeting – March 8th – 10:30AM – Virtual
- TUG Meeting – March 15th – 10:00AM – Virtual
- Teterboro Airport 37th Annual Scholarship Golf Classic – May 22nd – 10:00AM