

**A Summary of the Teterboro Airport Manager’s Meeting  
Port Authority  
TEAMS Virtual Meeting  
90 Moonachie Avenue  
August 9, 2023 10:30AM**

This meeting took place as a virtual conference call via Microsoft TEAMS.

**Welcome**

Maria Sheridan welcomed everyone to the Teterboro Airport Manager’s meeting and thanked everyone for attending.

**Airport Management Report**

Maria provided the following statistics report for July 2023:

	<b>2023</b>	<b>2022</b>	<b>% Change</b>
<b>Month A/C Ops</b>	12,805	10,419	23%
<b>Monthly Jet Ops</b>	10,239	8,193	25%
<b>YTD A/C Ops</b>	96,419	93,233	3%
<b>Fuel (gallons)</b>	4,078,652	3,168,497	29%
<b>YTD Fuel</b>	33,042,653	31,978,975	3%
<b>Int’l Arrivals</b>	660	553	19%
<b>YTD Int’l Arrivals</b>	5,269	5,073	4%

Highest Activity Day: 581 operations – Wednesday, July 26<sup>th</sup>

Days with operations over 500: 10 days

The airport had a total of 12,805 movements in July. Movements were up 23% from this month last year. Maria explained that the reason movements were higher in July 2023 compared to July 2022 could be explained by two events. During July of 2022 Runway 6/24 had closures as result of the Runway 6/24 Rehabilitation project. In addition, during July of this year Morristown Airport had their main runway closed for construction and Teterboro took on some of their traffic. These two events contributed to why our operations number were higher in July of this year compared to July 2022. Fuel was also up 29%. International arrivals were up 19% for the month and 4% year to date. The highest day for activity occurred on Wednesday, July 26<sup>th</sup> when we had 581 movements. We had, 10 days with over 500 movements.

**Safety Management System (SMS) Survey**

Maria Sheridan provided information about the SMS survey as summarized here:

The FAA has mandated that all Part 139 airports implement a *Safety Management System (SMS)*. To assist in the development of the Port Authority SMS program a survey has been put together to better understand how airport employees perceive the existing safety culture and to identify areas that are

working well and areas that may need improvement. The Port Authority would like as many people as possible to respond to this survey and encourages *ALL* airport employees to complete it. The Port Authority would like to hear from everyone including sub-tenants. The survey is completely anonymous with no identifiers. Completed surveys will go to a third-party vendor who will be responsible for tabulating the results. The survey will be distributed to the airport community via a Teterboro Airport Manager's Office Bulletin. The bulletin will be in .pdf format and contain a QR-code. Please distribute this bulletin to staff and post it in areas where staff can easily access it (such as bulletin boards and in break rooms) to allow for staff to be able to scan the QR-code and complete the survey. The survey is quick and easy to complete. If anyone has any questions they should reach out to the Airport Manager's Office for assistance.

### **Airport Operations Report**

Scott Marsh provided an update on Airport Operations as summarized here:

- **Communications Equipment Upgrades:**
  - *Building #27 – ARFF Garage (Fire House) – Upgrading communication equipment in the vicinity of Building #27.*
  - *REILS (Runway End Identifier Lights) - RWY 19 & RWY 24 – Communication lines upgrade are currently under way.*
    - *Nightly closures of Runway 6/24 are taking place while the contractor installs a conduit duct bank out to the REILS for Runway 24. This work is anticipated to be completed this week.*
    - *The contractor will then move on to Runway 19 to install a duct bank to the REILS for Runway 19.*
    - *As soon as work on the REILS is completed the project will move to the ARFF garage for the installation of a duct bank there.*
    - *When all the duct banks are in place cabling will be installed.*
  
- **FAA Construction**
  - The following FAA projects are scheduled to take place:
    - *RWY 01 upgrade from a VASI to a PAPI*
    - *Power Distribution Upgrades To:*
      - *RWY 01 VASI upgraded to a PAPI*
      - *RWY 01 REILs*
      - *RWY 06 LOC*
      - *RWY 06 GS*
      - *RWY 24 PAPI*
      - *ASOS (Automated Weather System)*

These projects are anticipated to commence as soon as possible.

- **Construction of new ATCT Control Tower –**
  - Construction is proceeding on schedule.

- Commissioning of the new facility is expected to take place in the Fall of 2024.
- Work is anticipated to start this week on the installation of a duct bank that will run to the Airfield Lighting Vault. Work will take place on the east side of RWY 19. Any impacts to RWY 19 will be minimal and any closures to RWY 19 will take place during nighttime hours.

- Airport Operations - Traffic Outlook – August, and September 2023

Scott Marsh provided a list of upcoming events as follows:

- August Events:
  - **TEB Airport Closure** – Saturday, August 12, 2023 – 5AM to 8AM (For necessary preventative maintenance in the main intersection.)
  - LIV Golf Tournament – August 11<sup>th</sup> to August 13<sup>th</sup>\*
  - US Open Tennis – August 28<sup>th</sup> to September 10<sup>th</sup>
  - Labor Day Departures – August 30<sup>th</sup>
- September Events:
  - Labor Day – September 4<sup>th</sup>
  - NYC Fashion Week – September 7<sup>th</sup> to 13<sup>th</sup>
  - Rosh Hashana – September 15<sup>th</sup> to 17<sup>th</sup>
  - Emmy Awards – September 18<sup>th</sup>
  - JetNet iQ Business Aviation Summit – September 13<sup>th</sup> to 14<sup>th</sup>
  - UNGA – September 12<sup>th</sup> to 30<sup>th</sup>
  - Yom Kippur – September 24<sup>th</sup> to 25<sup>th</sup>

\*Scott Marsh asked FBO's to notify him if they notice any increase in reservations as a result of the LIV Golf Tournament this weekend.

The airport community is reminded to keep these events in mind and plan ahead in order to avoid congestion/gridlock at the airport. Operators are encouraged to work with FBOs to make sure facilities are available to accommodate arrival times and days, especially during some of these events.

### **Airport Security Update**

Scott Marsh provided an update on security items as summarized here:

- Operations Audit Update – 6 security audits were conducted in July with 49 items inspected. The Airport was fully compliant with zero findings. Operations staff performed 138 checks for ID badges. Scott thanked everyone for their efforts in working to continue to keep the airport safe and secure.

### **ATCT – FAA Update**

Marina LeBron provided an update as summarized here:

The ATCT is doing well with no delays currently.

**Wildlife Management Report**

USDA Biologist Terri Riotto provided an update on wildlife management as summarized here:

Terri Riotto opened her presentation with the image of a deer that was spotted off airport along the perimeter fence recently. She reminded everyone that there are still deer present on the airfield, and she requested that airport staff notify Operations if they site any deer on the airfield.

*Average Number of Birds Observed per Survey* – 86 birds per survey were observed in July. This is a little above the historic average of 77 for this time of year. Bird activity typically starts to decline in August and September as we approach Fall.

*Average Number of Birds per Guild Observed per Survey* - Observations consisted of mainly Blackbirds, followed by Small Perching Birds and finally Doves & Pigeons. Trapping activity for any mourning doves on the field is in progress.

On-Airport Observations by Guild:

- Blackbirds – 46.02%
- Small Perching Birds – 39.61%
- Doves and Pigeons – 9.32%
- Shorebirds & Marsh birds – 2.91%
- Raptors – 1.17%
- Wading Birds – 0.58%
- Gulls & Terns – 0.19%

Raptor Relocation Program:

7 Raptors were trapped and relocated during July.

Month	Species	Number trapped and relocated
January	American Kestrel	1
	Red-tailed Hawk	1
February		0
March	American Kestrel	7
	Red-tailed Hawk	1
April	American Kestrel	29
	Red-tailed Hawk	1
May	Red-tailed Hawk	1
June		0
<b>July</b>	<b>American kestrel</b>	<b>7</b>
<b>Year-to-Date Total - 2023</b>		<b>48</b>

Wildlife Strikes:

There were 10 wildlife strikes during July.

Species	Strikes	Comments
American robin	2	
Barn swallow	2	

Chimney swift	2	
European starling	1	
Mourning dove	1	
Osprey	1	
Unknown bird	1	
<b>Total</b>	<b>10</b>	

Wildlife strike numbers were down in July compared to historic figures. All strikes in July were non-damaging.

**Noise-Office Report**

Gabe Andino provided an update as summarized here:

Noise Complaints in July

	2023	2023	2022	2022
	Complaints	Callers	Complaints	Callers
Complaints - All Hours	2,950	114	3,872	162
YTD Complaints – All Hours	40,710	500	48,921	924
Complaints – 10:00PM – 7:00AM	376	37	445	39
YTD Complaints – 10:00PM – 7:00AM	4,352	201	5,904	252

The Noise Office received a total of 2,950 noise complaints from 114 individual callers in July. 376 of these complaints came from 37 callers during hours of 10:00PM to 7:00AM. Year to date we have had 40,710 complaints from 500 callers.

84% of all noise complaints were submitted by five individuals. 75% of complaints were related to arrival traffic. 58% of complaints were related to arrivals to Runway 19. 69% of complaints were submitted via 3<sup>rd</sup> party application technology.

Overall, complaints are down compared to this time last year and they were down considerably compared to last month.

Complaint Locations:

Complaints from households within a 5-mile radius came primarily from the areas of Hackensack, Rutherford, and Lyndhurst.

Complaints from households within a 20-mile radius came primary from northern upper Bergen County areas particularly the Woodcliff Lake area. Complaints from these areas are down.

Noise Violations

The airport issued 8 first time violation letters, 1 second time violation, and 2 warning letters during July. Year to date 43 first time violations, 1 second time violation and 20 warnings have been issued.

**General Information:**

AED Training – Rick Vander Wende reminded everyone that AED training has been scheduled for August 22<sup>nd</sup> at Building 72 (90 Moonachie Avenue). He asked FBO's that have not yet responded to please send in their list of staff interested in receiving training as soon as possible.

Port Authority Veterans Association (PAVA) Donation Drive – Rick Vander Wend also reminded the airport community that the Port Authority Veterans Association donation drive was currently taking place. Please bring donations to the Airport Manager's Office at 90 Moonachie Avenue (Building 72). The deadline for donations is Friday, September 8<sup>th</sup>. Your continue support for this very worthy cause is greatly appreciated. Please contact Patty Salvato at (201) 807-4020, or pasalvato@panynj.gov with any questions.

**Upcoming Events:**

- Manager's Meeting – September 13<sup>th</sup> – 10:30AM – Virtual
- AED Training – August 22<sup>nd</sup>