

A Summary of the Teterboro Airport Manager’s Meeting
Port Authority
TEAMS Virtual Meeting
90 Moonachie Avenue
December 13, 2023 10:30AM

This meeting took place virtually via Microsoft TEAMS.

Welcome

Maria Sheridan welcomed everyone to the Teterboro Airport Manager’s meeting and thanked everyone for attending.

Special Announcement

Maria announced to the group that she will be retiring on January 10th. An open house gathering in honor of Maria will be held on January 10th after the Manager’s Meeting in the Manager’s Conference Room located at 90 Moonachie Avenue, Teterboro. Light refreshments will be served. All are welcome to attend.

Airport Management Report

Maria provided the following statistics report for October 2023:

	2023	2022	% Change
Month A/C Ops	15,732	15,784	0%
Monthly Jet Ops	13,684	13,812	-1%
YTD A/C Ops	156,240	152,352	3%
Fuel (gallons)	5,473,923	5,321,062	3%
YTD Fuel	53,024,945	51,634,632	3%
Int’l Arrivals	786	868	-9%
YTD Int’l Arrivals	8,299	8,233	1%

Highest Activity Day: 700 operations on Thursday, November 9th

Days with operations over 600: 11 Over 700: 1

The airport had a total of 15,732 operations in November. The month to month comparison was unchanged compared last year. Year to date operations are up compared to this time last year. Fuel was up 3% for the month and 3% year to date. International arrivals were down 9% for the month but were up 1% year to date. The highest day for operations occurred on Thursday, November 9th when we had 700 movements. We had 11 days with over 600 movements and 1 day with over 700 movements.

Airport Operations Report

Scott Marsh provided an update on Airport Operations as summarized here:

- Tenant Alteration Application (TCAP) Update
 - In May 2023 the Port Authority transitioned from SharePoint to the e-Builder platform for electronic documentation submittals.
 - The following additional changes became effective in December:
 - Minor Works Applications will now be submitted in e-Builder.
 - The MBE-WBE-SDVOB PA form 3749D has been updated.
 - B2G Internal Memorandum – PA form 3749D has been updated.
 - Any questions should be directed to the TCAP Office at 973-961-6659.

- FAA Construction Projects
 - The following FAA projects are scheduled to take place starting April 22, 2024:
 - RWY 01 upgrade from a VASI to a PAPI
 - Power Distribution Upgrades To:
 - RWY 01 VASI upgraded to a PAPI
 - RWY 01 REILs
 - RWY 06 LOC
 - RWY 06 GS
 - RWY 24 PAPI
 - ASOS (Automated Weather System)

 - Construction of new ATCT Control Tower
 - Construction is proceeding on schedule.
 - Commissioning of the new facility is expected to take place in the Fall of 2024.

- 2024 Airport Construction Projects
 - Runway 1/19 Rehabilitation
 - Mill and Pave, Upgrade Lighting System to LED
 - Rehabilitation of Stormwater Drainage Systems
 - Multiple locations around the airport, airside, and landside
 - 2024 Airport CLOSURES due to construction:
 - Closures of 12-hour duration (Sundays 0000L to 1200L) between July 6 & September 1, 2024.
 - 5-7 work periods, in late September one additional 12-hour closure will take place for final runway markings application

Airport Operations - Traffic Outlook –December 2023 and January & February 2024

Scott Marsh provided a list of upcoming events as follows:

- December Events:
 - Hanukkah – December 7th through 15th
 - Christmas Day – December 25th
- January Events:
 - New Years Day – January 1st
 - Martin Luther King Day – January 15th
- February Events:
 - Grammy's – February 4th (Los Angeles, CA)
 - NYC Fashion Week – February 9th through 11th
 - Super Bowl – February 11th (Las Vegas, NV)
 - Valentines Day – February 14th
 - Daytona 500 – February 18th
 - Presidents Day – February 19th

The airport community is reminded to keep these events in mind and plan ahead in order to avoid congestion/gridlock. Operators are encouraged to work with FBOs to make sure facilities can accommodate arrival times and days.

Airport Security Update

Scott Marsh provided an update on security items as summarized here:

- Community Watch Audit Update – 15 security audits were conducted in November with 106 items inspected. The Airport was fully compliant with zero findings.
- Operations Ramp Access Request – Operations processed 119 ramp access requests.
- Operations Airport ID Checks - Operations performed 144 ID sweeps with 100% compliance.
- Enhanced Security Level – Enhanced security level remains in effect as a result of the war in the Middle East.

Snow Season Preparation

Brandon A'Hara provided an update on the 2023/2024 snow season as summarized here:

- Snow season started on October 15th and will run to April 15th
- Operations staff are fully prepared for the 2023/20324 snow season.
- We have had no snow events this year.

ATCT – FAA Update

No update was provided this month. Anyone with any questions should contact the Air Traffic Control Tower (ATCT) directly.

Wildlife Management Report

USDA Biologist Terri Riotto provided an update on wildlife management as summarized here:

Terri opened the presentation with a picture of a Red-tailed hawk who had a very interesting journey on the way to Teterboro. Terri captured this bird at the airport the first week of November. She found that the bird had been banded by the Raptor Trust (which is a bird rehabilitation center in Morris County). The bird was originally found in April in New Brunswick with a broken wing. It spent five months in rehabilitation at the Raptor Trust. It was subsequently released in September in Bridgewater and made its way all the way to Teterboro where it was trapped and relocated under our Raptor Relocation Program. Let's hope this intrepid little guy continues safely on with his journey.

Average Number of Birds Observed per Survey – 20 birds per survey were observed compared to 17 in the historic average.

Average Number of Birds per Guild Observed per Survey - Observations consisted of mainly Blackbirds.

On-Airport Observations by Guild:

- Blackbirds – 47.86%
- Doves & Pigeons – 17.09%
- Small Perching Birds – 14.53%
- Raptors – 7.69%
- Gulls & Terns – 5.98%
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- Shorebirds & Marsh Birds – 5.13%
- Waterfowl & Waterbirds – 1.71%

Raptor Relocation Program:

Month	Species	Number trapped and relocated
January	American Kestrel	1
	Red-tailed Hawk	1
February		0
March	American Kestrel	7
	Red-tailed Hawk	1
April	American Kestrel	29
	Red-tailed Hawk	1
May	Red-tailed Hawk	1
June		0
July	American Kestrel	7
August	American kestrel	14
	Red-tailed hawk	1
September	American kestrel	65
October	American kestrel	13
	Cooper's hawk	2
	Red-tailed hawk	2

	Merlin	1
November	American kestrel	8
	Red-tailed hawk	4
Year-to-Date Total - 2023		148

Wildlife Strikes:

There was 1 wildlife strike during November.

Species	Strikes	Comments
Green-winged teal	1	
Total	1	

Wildlife strikes numbers were down compared to historic figures.

Noise-Office Report

Gabe provided an update for November as summarized here:

Gabe introduced the new Noise & Environmental Office Specialist Alejandra Cabrera.

Noise Complaints in September:

	2023	2023	2022	2022
	Complaints	Callers	Complaints	Callers
Complaints - All Hours	5,678	118	6,787	158
YTD Complaints – All Hours	65,521	714	74,076	1,183
Complaints – 10:00PM – 7:00AM	497	51	621	61
YTD Complaints – 10:00PM – 7:00AM	6,661	261	8,432	331

The Noise Office received a total of 5,678 noise complaints from 118 individual callers in November. 497 of these complaints came from 51 callers during the hours of 10:00PM to 7:00AM. Year to date we have had 65,521 complaints from 714 callers.

67% of all noise complaints were submitted by just two individuals. 69% of complaints were related to arrival traffic. 57% of complaints were submitted via 3rd party apps.

Overall, the number of complaints are down. Complaints during nighttime hours are also down compared to last year at this time.

Complaint by Community:

Complaints from households within a 5-mile radius came primarily from the areas of Hackensack, and Rutherford.

Complaints from households within a 20-mile radius came primary from northern upper Bergen County areas.

Noise Violations:

The airport issued 9 first time violation letters, 1 third violation (resulting in an aircraft being banned from utilizing the airport), and 2 warning letters. Year to date 72 first time violations, 2 second time violations, 1 third violation and 25 warnings have been issued.

Runway 19 Offset Approach:

Runway 19 Offset Approach:	Jun	Jul	Aug	Sept	Oct	Nov
% of RNAV (GPS) X Arrivals (RWY 19 – All hours)	2.34%	2.44%	2.58%	1.94%	1.67%	1.61%
% of RNAV (GPS) X Arrivals (RWY 19 – 10:00PM – 7:00AM)	25.36%	29.89%	30.57%	22.22%	23.46%	23.94%

Overall utilization of the RNAV (GPS) X approach was up a bit for nighttime use compared to the prior month.

Upcoming Events:

- Manager’s Meeting – January 10th – 10:30AM – Hybrid meeting
- Open House in Honor of Maria Sheridan’s retirement – January 10th – 11:30AM – In Person
- TUG Meeting – December 20th – 10:00AM - Virtual