

**A Summary of the Teterboro Airport Manager’s Meeting  
Port Authority  
TEAMS Virtual Meeting  
90 Moonachie Avenue  
November 8, 2023 10:30AM**

This meeting took place virtually via Microsoft TEAMS.

**Welcome**

Maria Sheridan welcomed everyone to the Teterboro Airport Manager’s meeting and thanked everyone for attending.

**Airport Management Report**

Maria provided the following statistics report for October 2023:

|                           | <b>2023</b> | <b>2022</b> | <b>% Change</b> |
|---------------------------|-------------|-------------|-----------------|
| <b>Month A/C Ops</b>      | 15,955      | 15,671      | 2%              |
| <b>Monthly Jet Ops</b>    | 13,697      | 13,338      | 3%              |
| <b>YTD A/C Ops</b>        | 140,508     | 136,568     | 3%              |
| <b>Fuel (gallons)</b>     | 5,461,960   | 5,163,911   | 6%              |
| <b>YTD Fuel</b>           | 47,551,022  | 46,313,570  | 3%              |
| <b>Int’l Arrivals</b>     | 781         | 842         | -7%             |
| <b>YTD Int’l Arrivals</b> | 7,513       | 7,365       | 2%              |

Highest Activity Day: 683 operations on Thursday, October 5<sup>th</sup>

Days with operations over 600: 7

The airport had a total of 15,955 operations in October. Operations were up 2% for the month and 3% year to date. Fuel was also up 3% for the month and 6% year to date. International arrivals were down 7% for the month but were up 2% year to date. The highest day for operations occurred on Thursday, October 5<sup>th</sup> when we had 683 movements. We had 7 days with over 600 movements.

**Airport Operations Report**

Scott Marsh provided an update on Airport Operations as summarized here:

- FAA Annual Certification Inspection
  - Inspections were conducted on October 23 to 25, 2023.
  - The three minor items that were identified during the inspections have all been corrected and closed.
  
- FAA Construction
  - Construction of new ATCT Control Tower
    - Construction is proceeding on schedule.

- Commissioning of the new facility is expected to take place in the Fall of 2024.
  - The following FAA projects are scheduled to take place starting April 15, 2024:
    - *RWY 01 upgrade from a VASI to a PAPI*
    - *Power Distribution Upgrades To:*
      - RWY 01 VASI upgraded to a PAPI
      - RWY 01 REILs
      - RWY 06 LOC
      - RWY 06 GS
      - RWY 24 PAPI
      - ASOS (Automated Weather System)
- 2024 Airport Construction Projects
  - Runway 1/19 Rehabilitation
    - Mill and Pave, Upgrade Lighting System to LED
  - Rehabilitation of Stormwater Drainage Systems
    - Multiple locations around the airport, airside, and landside
  - 2024 Airport CLOSURES for these projects:
    - Plan for closures of 12-hour duration (Sundays 0000L to 1200L) between July 6 & September 1, 2024.
    - Plan for 5-7 work periods, in late September one additional closure will take place for final runway markings application

Airport Operations - Traffic Outlook – November, December 2023 and January 2024

Scott Marsh provided a list of upcoming events as follows:

- November Events:
  - Daylight Savings Ends – November 5<sup>th</sup>
  - Veterans Day – November 11<sup>th</sup>
  - Thanksgiving Day – November 23<sup>rd</sup>
  - NYC Tree Lighting – November 29<sup>th</sup>
- December Events:
  - Hanukkah – December 7<sup>th</sup> through 15<sup>th</sup>
  - Christmas Day – December 25<sup>th</sup>
- January Events:
  - New Years Day – January 1<sup>st</sup>
  - Martin Luther King Day – January 15<sup>th</sup>

The airport community is reminded to keep these events in mind and plan ahead in order to avoid congestion/gridlock on the ramps at the airport. Operators are encouraged to work with FBOs to make sure facilities are available to accommodate arrival times and days.

### **Airport Security Update**

Scott Marsh provided an update on security items as summarized here:

- Community Watch Audit Update – 14 security audits were conducted in October with 109 items inspected. The Airport was fully compliant with zero findings.
- Operations Ramp Access Request – Operations processed 129 ramp access requests.
- Operations Airport ID Checks - Operations performed 124 ID sweeps during October with 100% compliance.
- Operations Security Update – The report for October will be sent out shortly
- Enhanced Security Level – As a result of the war in the Middle East and the recent uptick in protests at private airports around the world, Scott wanted to remind the airport community to please notify the Port Authority Police Department (PAPD) and Operations should they become aware of any unusual activity or rumors involving any planned events at Teterboro Airport.
- Potential for Demonstration – November 8<sup>th</sup> – As the result of information Teterboro Airport Security received about a potential demonstration on November 8<sup>th</sup> *Teterboro Airport Security Bulletin #2023-02* was sent out to airport tenants.

### **Snow Season Preparation**

Brandon A'Hara provided an update on the 2023/2024 snow season as summarized here:

- Snow season started on October 15<sup>th</sup> and will run to April 15<sup>th</sup>
- Operations staff are fully prepared for the 2023/2024 snow season.
- Snow removal statistics will be reported during monthly Airport Manager's Meetings from November 2023 through April 2024.

### **ATCT – FAA Update**

No update was provided this month. Anyone with any questions should contact the Air Traffic Control Tower (ATCT) directly.

### **Wildlife Management Report**

USDA Biologist Terri Riotto provided an update on wildlife management as summarized here:

Ms. Riotto reminded everyone to keep all gates closed and to notify Airport Operations should they see any deer on the airfield.

Average Number of Birds Observed per Survey – 27 birds per survey were observed in October. This is average for this time of year.

Average Number of Birds per Guild Observed per Survey - Observations consisted of mainly Small Perching Birds, Blackbirds and Doves & Pigeons.

#### On-Airport Observations by Guild:

- Small Perching Birds – 63.19%
- Blackbirds – 22.7%
- Doves & Pigeons – 7.36%

- Raptors –3.07%
- Gulls & Terns – 1.84%
- Wading Birds – 1.84%

Off-Airport Observations – Observations are average for this time of year and consisted mainly of migratory Waterfowl in the Hackensack River area. Bird harassment activities and MetLife Stadium and other areas continues.

Raptor Relocation Program:

No Raptors was trapped and relocated during October.

| Month                            | Species          | Number trapped and relocated |
|----------------------------------|------------------|------------------------------|
| January                          | American Kestrel | 1                            |
|                                  | Red-tailed Hawk  | 1                            |
| February                         |                  | 0                            |
| March                            | American Kestrel | 7                            |
|                                  | Red-tailed Hawk  | 1                            |
| April                            | American Kestrel | 29                           |
|                                  | Red-tailed Hawk  | 1                            |
| May                              | Red-tailed Hawk  | 1                            |
| June                             |                  | 0                            |
| July                             | American Kestrel | 7                            |
| August                           | American kestrel | 14                           |
|                                  | Red-tailed hawk  | 1                            |
| September                        | American kestrel | 65                           |
| October                          | American kestrel | 13                           |
|                                  | Cooper’s hawk    | 2                            |
|                                  | Red-tailed hawk  | 2                            |
|                                  | Merlin           | 1                            |
| <b>Year-to-Date Total - 2023</b> |                  | <b>146</b>                   |

Wildlife Strikes:

There were 9 wildlife strikes during October.

| Species           | Strikes  | Comments            |
|-------------------|----------|---------------------|
| American kestrel  | 1        |                     |
| Great blue heron  | 1        |                     |
| Green-winged teal | 1        |                     |
| Merlin            | 1        |                     |
| Mourning dove     | 1        |                     |
| Savannah sparrow  | 3        |                     |
| Unknown bird      | 1        | No Snarge collected |
| <b>Total</b>      | <b>9</b> |                     |

Wildlife strikes numbers were average compared to historic figures.

**Noise-Office Report**

Gabe provided an update for October as summarized here:

Noise Complaints in September:

|                                   | <b>2023</b> | <b>2023</b> | <b>2022</b> | <b>2022</b> |
|-----------------------------------|-------------|-------------|-------------|-------------|
|                                   | Complaints  | Callers     | Complaints  | Callers     |
| Complaints - All Hours            | 5,744       | 123         | 6,092       | 128         |
| YTD Complaints – All Hours        | 59,004      | 660         | 66,968      | 1,107       |
|                                   |             |             |             |             |
| Complaints – 10:00PM – 7:00AM     | 513         | 59          | 532         | 46          |
| YTD Complaints – 10:00PM – 7:00AM | 6,068       | 246         | 7,769       | 305         |

The Noise Office received a total of 5,744 noise complaints from 123 individual callers in October. 513 of these complaints came from 59 callers during hours of 10:00PM to 7:00AM. Year to date we have had 59,004 complaints from 660 callers.

83% of all noise complaints were submitted by just two individuals. 68% of complaints were related to arrival traffic. 59% of complaints were submitted via the complaint webform.

Overall, the number of are down this month compared to this time last. Complaints during nighttime hours are also down year to date compared to last year at this time.

Complaint by Community:

Complaints from households within a 5-mile radius came primarily from the areas of Hackensack, Teaneck, Rutherford, and Lyndhurst.

Complaints from households within a 20-mile radius came primary from northern upper Bergen County areas.

Noise Violations:

The airport issued 9 first time violation letters, 1 second time violation letter, and 3 warning letters during September. Year to date 45 first time violations, 1 second time violation and 22 warnings have been issued.

Runway 19 Offset Approach:

| Runway 19 Offset Approach:                             | Jun    | Jul    | Aug    | Sept   | <b><u>Oct</u></b> |
|--|--------|--------|--------|--------|-------------------|
| % of RNAV (GPS) X Arrivals (RWY 19 – All hours)        | 2.34%  | 2.44%  | 2.58%  | 1.94%  | <b>1.67%</b>      |
| % of RNAV (GPS) X Arrivals (RWY 19 – 10:00PM – 7:00AM) | 25.36% | 29.89% | 30.57% | 22.22% | <b>23.46%</b>     |

Overall utilization of the RNAV (GPS) X approach was down a bit for all hours, however nighttime usage was lightly up in October compared to the prior month.

**Open Discussion:**

John Kastens reminded everyone that the Center for Hope and Safety gift drive would be starting soon and that a flyer would be sent out about this shortly.

Lieutenant Gysin reported that they would have an extra officer at Teterboro stationed near Jet Aviation today due to the International Day of Action advertised today. Intelligence showed no demonstration activity was planned at Teterboro Airport, however, PAPD were increasing their presence out of an abundance of caution.

Joe Dickenson reminded everyone that the next TUG meeting would be held on December 20<sup>th</sup>.

**Upcoming Events:**

- Manager's Meeting – December 13<sup>th</sup> – 10:30AM – Virtual
- TUG Meeting – December 20<sup>th</sup> – 10:00AM - Virtual