**A Summary of the Teterboro Airport Manager’s Meeting**

**Port Authority**

90 Moonachie Avenue

May 15, 2025 - 10:30AM

Today’s Manager’s Meeting took place as a hybrid meeting in the Teterboro Airport Manager’s Conference Room – 90 Moonachie Avenue, Teterboro and remotely via Microsoft TEAMS.

**Welcome**

Sherri Smith, Teterboro Airport Manager, welcomed everyone to the Manager’s Meeting and thanked them for attending. Sherri went on to say that over the next couple of months she would like to have conversation with the airport community about the economics of the airport. Sherri asked everyone to please keep this in mind for the coming months.

**Airport Management Report**

Scott Marsh, Teterboro Airport Manager Operations and Security, provided the following statistics report for April 2025:

*Statistical Report*

|  |  |  |  |
| --- | --- | --- | --- |
|  | 2025 | 2024 | % Change |
| Month A/C Ops | 13,951 | 14,454 | -3% |
| Monthly Jet Ops | 12,501 | 12,683 | -1% |
| YTD A/C Ops | 51,825 | 52,040 | 0% |
| Fuel (gallons) | 5,223,773 | 5,089,804 | 3% |
| YTD Fuel | 19,973,782 | 19,153,255 | 4% |
| Int’l Arrivals | 778 | 701 | 11% |
| YTD Int’l Arrivals | 3,093 | 3,006 | 3% |

* Highest Activity Day: 632 – Monday, April 21st
* Days with Operations over 600: 4
* Days with Operations over 500: 12
* Average Daily Operations for April: 465

The airport had a total of 13,951 movements in April. Movements were down 3% compared to this month in 2024. Year to date Jet movements had no change. We pumped 5,223,773 gallons of fuel in April, which was up 3% compared to last year. International arrivals were up 11% for the month. The highest day for operations occurred on Monday, April 21st, when we had 632 movements. We had 4 days with over 600 movements, and 12 days with over 500 movements. We had an average of 465 daily movements for the month.

**Open Discussion**

A brief discussion took place regarding recent ATC disruptions at EWR and their impact at Teterboro. Members of the airport community said that they are seeing reduced traffic, reduced scheduled traffic for the Memorial Day Holiday, cancellation of flights by some customers, and increased delays. Joe Dickinson from TUG mentioned that airspace delays at Newark have had a negative impact on Teterboro.

**Airport Operations Report**

John Kastens, Avports’ Manager of Airport Services, provided an update on airport operations as summarized here:

*Airport Construction Project Updates*

* Runway 1/19 Rehabilitation **–** Work is in the final stages.
* Runway pavement and airfield lighting vault work is complete.
* Rehabilitation of Stormwater Drainage Systems
* Work commenced April 2025.
* AOA work continues on the north end of the airport (north of the taxiway Alpha pad).
* Sporadic runway closures will take place during this project. Operations bulletins about this will be sent out as necessary.
	+ 12 hour Airport closures (Sunday at midnight to Sunday at noon) are anticipated to take place between July 4 thru Labor Day holidays.

*Airport Gridlock Events in April 2025*

The airport had 1 gridlock event during April which impacted the airport for a total of 1 hour and 33 minutes (0.13% of the month).

*Airport Operations – High Traffic Volume Outlook* – May, June and July

* May Events
	+ College Completions and Graduations – May 10th to 18th
	+ Preakness – May 17th
	+ Memorial Day – May 26th
* June Events
	+ 2025 FIFA Club World Cup (MetLife Stadium) – June 14th thru July 13th
* July Events:
	+ Independence Day – July 4th

**Open Discussion**

A discussion took place regarding pre-planning for FIFA and the Memorial Day holiday. Information on planning and advanced traffic is not available yet for GA airports. FIFA teams are setting things up with commercial airports but not with GA airports yet.

**Airport Construction Update**

Dan Snyder provided an update on construction projects as summarized here.

*Runway 1-19 Rehabilitation Project*

|  |  |
| --- | --- |
| Contract Title | TEB 144.064 – Rehabilitation of Runway 1-19 |
| General Contractor | Tilcon New York, Inc. |
| Contract Award | April 17, 2924 |

Work Remaining:

* Work has been completed with the exception of punch list items and photometric testing.
* Final Inspection took place on April 15th.
* Contractor has completed installation of the upgraded Constant Current Regulators in the electrical vault. All lighting systems have been returned to service.
* Photometric testing is scheduled for Memorial Day weekend . Closure of RWY 1/19 will take place overnight during this test.
* General site cleanup and soil stockpiles in the staging areas remain to be cleared.
* Nightly closures will take place as needed for punch-list items.

*Stormwater Drainage – Phase 2*

|  |  |
| --- | --- |
| Contract Title | Stormwater Drainage – Phase 2 |
| General Contractor | J. M. Sanzari |
| Contract Award | January 24, 2025 |

Construction Progress as of May 9, 2025:

* Location 10
	+ Clearing and grubbing existing vegetation.
	+ Regrading to restore the drainage channel.
* Location 9
	+ Similar scope of work as location 10, including drain pipe removal and replacements.
	+ Work to continue upon receipt of off-site material.
* Location 1
	+ Contractor began clearing and grubbing of existing vegetation.
	+ They are preparing to restore drainage swales and install new underground drainage systems.

\*There is the potential for runway and taxiway closures from Friday night to Sunday at noon. Operations will provide construction bulletins about this as needed.

**Airport Security Update**

Scott Marsh, Manager Teterboro Airport Operations and Security, provided an update on security items as summarized here:

*Community Watch Audit Update* – The Airport conducted 15 audits and inspected 93 items and was found to be fully compliant with no findings.

*Operations Security Update* - Operations conducted 205 ID badge sweeps with two findings, which were reported to FBO supervisors and managers for handing as per the current process. Operations also processed 151 ramp access requests.

*Enhanced Security Level* – Enhanced security levels remain in effect as a result the situation in the Middle East. Everyone is reminded to report any unusual activity to Airport Operations and PAPD.

*Successful Challenges –* Three individuals received electronic gift cards for successful security challenges in April. They were:

* Frederik Peralta-Alejo – Atlantic Aviation
* Antony Nicolazaki – Atlantic Aviation
* Jack DeKnight – Signature South

Congratulations to all three and keep up the good work!!

*TSA Screening*

* TSA screening for Presidential TFR’s at Florida’s Palm Beach Airport – PBI continue to take place most weekends here at Teterboro.
* Everything is running smoothly, and no issues with the process have been reported.

**ATCT – FAA Update**

Matthew Petersen, ATCT Manager, provided an update on ATC operations as summarized here:

Traffic is down right now due to mechanical issues at EWR. Matt asked FBO’s to let him know if they anticipate any upswing in traffic. Fleet week is coming up. They expect aircraft to come in and out of Teterboro during this event. No official plans have been received yet. SWAP season is in full effect. Matt suggested that during SWAP it was best to accept the route offered by the ATCT in order to be able to depart on time. Matt suggested that pilots communicate with the tower to notify them that they are willing to take a low level departure if the high level is not available. He stressed that this was not a guarantee that this will allow them to depart faster during gridlock events, but it might help. More discussion on that topic will take place outside of today’s meeting to determine a way to get this to be done efficiently. Matt suggested that it would also help the tower if they had an RACC for each departing aircraft so that they can communicate directly with every aircraft on the ramp directly while they are sitting on the ramp waiting to depart without having to go through the open frequency. Matt’s daily ATCT email updates have been going out and appear to be successful. Matt asked anyone who wanted to be included on this daily update email to provide him with their information. He also asked everyone to keep lines of communication with the tower open via calls, emails and bulletins to operators.

**Wildlife Management Report**

USDA Biologist Theresa Riotto provided an update on wildlife management as summarized here:

Terri opened the presentation with an awesome photo of an Ibis, which is a tropical bird, that was in our area at the beginning of April.

*On-Airport Observations by Guild*

* + Small Perching Birds – 47.53%
	+ Blackbirds – 30.94%
	+ Raptors – 13.45%
	+ Waterfowl & Waterbirds – 5.38%

*Raptor Relocation Program*

Ms. Riotto relocated 93 raptor during the month of April.

|  |  |  |
| --- | --- | --- |
| Month | Species | Number relocated |
| March | American Kestrel | 13 |
|  | Red-Tailed hawk | 1 |
| April | American Kestrel | 93 |
|  | Red-Tailed Hawk | 1 |
| YTD Total |  | 108 |

*Raptor Trapping Techniques* - Trapping 93 American Kestrel in one month all by herself is a big job that requires ingenuity and the use of various devices in order to humanly capture these birds prior to relocating them. Terri uses several types of traps in her efforts. During today’s meeting Terri provided a brief, and very interesting, presentation that provided a glimpse into how she traps these birds. One method is a “Drop Trap”, which uses a mouse in a bait box inside of a cage. The kestrel sees the mouse and drops inside the cage which causes a trigger stick to activate, at which point the cage closes. The Drop Trap is specifically designed to capture American Kestrels. The Drop Trap is the main trap Terri uses, and it is very effective. A second type of trap approved for use in NJ is the “Elevated Bow Net” trap. The trap is set on an elevated board and opened. A dead mouse is used as bait on the trigger pan to attract the Kestrel. The Kestrel lands on the trigger pan which causes the bow net to close over the bird and captures it. A third type of trap is the “Ball Shot Tree Trap”. Once again a mouse is used as bait (sometimes a pigeon). A noose is tied to the top of the trap to catch the talon of the kestrel when it attempts to reach the bait. These traps need to be monitored and activated by Terri when a Kestrel enters the trap. The final trap she spoke about was a “Swedish Gashowk Trap” which is for larger Kestrel. It consists of a bait cage with a pigeon on the bottom of a larger cage. The larger cage is an A-frame design that opens up at the top. The Kestrel is attracted by the pigeon and drops into the larger cage, which then activates a trigger switch causing the cage to close capturing the bird. All of these methods are humane and cause no harm to the bird or any live bait used.

*Wildlife Strikes – April*

* 1 American Robin
* 1 tree swallow
* 2 total strikes for April

**Noise Office Report**

Gabe Andino, Manager Noise and Environmental Office, provided an update for April as summarized here:

*Complaint Locations – April 2025*

* Households within 5-mile radius of Teterboro airport – 20 Households registered 2,206 complaints.
* Households outside of the 5-mile radius of Teterboro airport – 48 Households registered 3,858 complaints.

*Noise Complaints – April 2025*

Two first time noise violation letters and five warning letters were issued during April. Year to date seventeen first time violation letters and fifteen warning letters have been issued so far.

*Quiet Hours Operations – April 2025*

Quiet Hours Flight Operations are voluntary restraint from non-essential flight operations during period of 11:00PM to 6:00AM.

|  |  |  |  |
| --- | --- | --- | --- |
|  | Total Aircraft Movements during Quiet Hours | Total Aircraft Movements during the month | % of Total Movements during Quiet Hours |
| April 2025 | 773 | 13,951 | 5.54% |
| April 2024 | 751 | 14,454 | 5.19% |
| 2025 YTD | 2,655 | 51,825 | 5.12% |
| 12 Month Average | 716 | 15,561 | 4.60% |

Overall movements during Quiet Hours for April 2025 are up slightly compared to last year.

The overwhelming majority of flights during Quiet Hours in 2024 were non-essential flights.

**TANAAC UPDATE**

*2nd Quarter 2025 TANAAC Meeting Recap*

* Teterboro airport staff briefed the TANAAC committee on airfield construction projects, Part 150 Program updates, and noise and operation statistics.
* The FAA provided an update on TANAAC requested noise measures.

*Runway 19 Approach Focus Group*

* The Focus Group met in March with NBAA members and pilots.
* The discussion was productive and included comments from an aircraft operator’s perspective.
* The group will continue to meet in the coming months to continue to discuss ways to improve use of the Runway 19 Approach.

*TANAAC Letter of Request to FAA*

* Runway 1 published approach procedure to facilitate the use of Runway 1 for arrivals.
	+ The procedure remains on target for publication on November 27, 2025.
* Runway 6 offset approach procedure to review feasibility of an alternate Runway 6 approach.
	+ This measure is on hold for now. Runway 1 procedure is intended to move traffic from a Runway 6 approach.
* RNAV (GPS) X Approach procedure to Runway 19 (Runway 19 Offset Approach) request to increase the use of this procedure during daytime hours.
	+ Noise Office Staff will be meeting with Newark Approach staff to talk about increasing the RNAV X approach during daytime hours.
* Runway 19 approach procedure to review the feasibility of increasing altitudes at the Runway 19 initial Approach Fix at UNVIL.
	+ FAA is unable to raise the UNVIL, however the feasibility of moving the fix are being considered.

**General Information**

*Teterboro Airport 39th Annual Scholarship Golf Classic*

Ciba Williams, Avports Accounting Manager, provided the following update on the Teterboro Airport

39th Annual Scholarship Golf Classic:

The Teterboro Airport Community Benefit Fund – 39th Annual Scholarship Golf Classic will take place again this year on Monday May 19th. Proceeds go towards scholarships for local area high school students who pursue higher education in the fields of aviation, electronics that support aviation, and sciences that support aviation.

Details about this year’s outing are as follows:

* Monday, May 19th at the Basking Ridge Country Club
* Registration is at 9:30AM
* Shotgun start is 11:30AM
* Reception is at 4:40PM

For additional information & a registration form please call 201-288-6073 or email TACBF@TEB.com.

*Scholarship recipients*

Ciba Williams provided a brief description of scholarship recipients of the Community Benefit Fund, and their potential career path as summarized here:

* Luis Ferrera – Bogota Jr/Sr High School – Mechanical Engineering with a specialization in Aerospace.
* Gianluca Mangano – Hackensack High School – Computer Engineer.
* Thomas Cinque – Rutherford High School – Mechanical Engineer with a specialization in Aerospace.
* Luka Pozderski – Hasbrouck Heights High School – Civil Engineering.
* Jannys Ramos – Ridgefield High School – Mechanical Engineering.
* Anika Antala – Secaucus High School – Software Engineer.
* Georgina Beirne – Bergen Tech High School – Civil Engineering.
* Charles Groh – Becton Regional High School – Computer Engineering.

*Teterboro Airport Manager’s Meeting Survey*

We value your input! This survey is designed to gather your feedback on the monthly Manager's Meeting to ensure it remains effective, relevant, and engaging. Your responses will help us improve future meetings and address your needs more effectively. Thank you for sharing your thoughts!

Here's the link to the form "Manager's Meeting Feedback":

[https://forms.office.com/g/5fJdiMML93](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fforms.office.com%2Fg%2F5fJdiMML93&data=05%7C02%7Cpasalvato%40panynj.gov%7C366881fa9b1e4796711608dd205a1c6c%7Cc4484a25d0d84ad0916aa889b6aa7a02%7C0%7C0%7C638702293573949074%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIwLjAuMDAwMCIsIlAiOiJXaW4zMiIsIkFOIjoiTWFpbCIsIldUIjoyfQ%3D%3D%7C0%7C%7C%7C&sdata=3vhLDz3uN0Y5OAogIJczKC2EgyUoBqwgV1dYFDPaYoo%3D&reserved=0)



**Upcoming Events**:

* Teterboro Airport Community Benefit Fund – Scholarship Golf Outing – May 19th
* Manager’s Meeting – June 11th – 10:30AM – Hybrid meeting